



Bay Area Metro Center (375 Beale Street) Project Status Report – November, 2015





375 Beale Street Status Report

- Construction Update
- Development of Rincon Place
- Move Coordination Activities
- Next Steps



Construction Update

- 1) The projected date for substantial completion of construction activities by McCarthy at 375 Beale Street is December 17, 2015
 - Certificate of Occupancy by the State Fire Marshall Scheduled for December 16, 2015 ;
 - Technology Implementation for Shared Technology Services; and
 - Installation of New Wider Beale Street Sidewalk
- 2) Air District headquarters and operations move-in date: Tentatively scheduled for first quarter 2016
- 3) Installation of workstation and office furniture on Level 6 completed. Furniture installation started October 15, 2015
 - Level 7 workstation and office furniture installation underway
 - Level 8 Workstation and Office furniture delivery mid-December



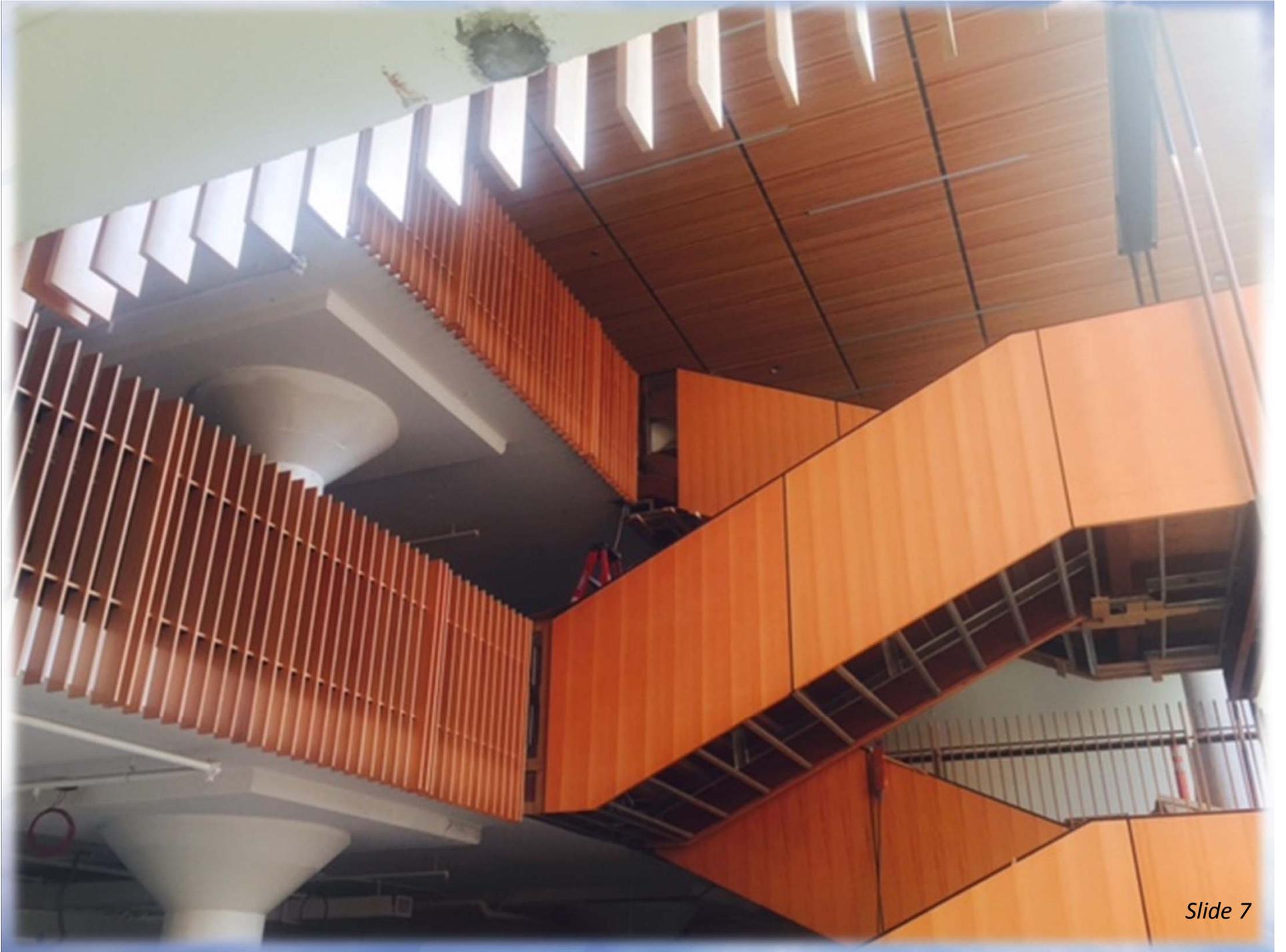
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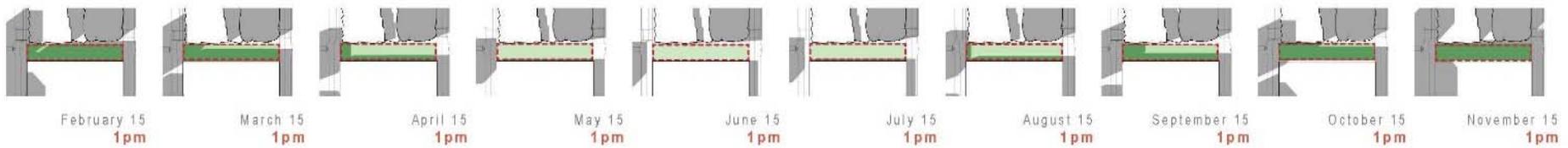
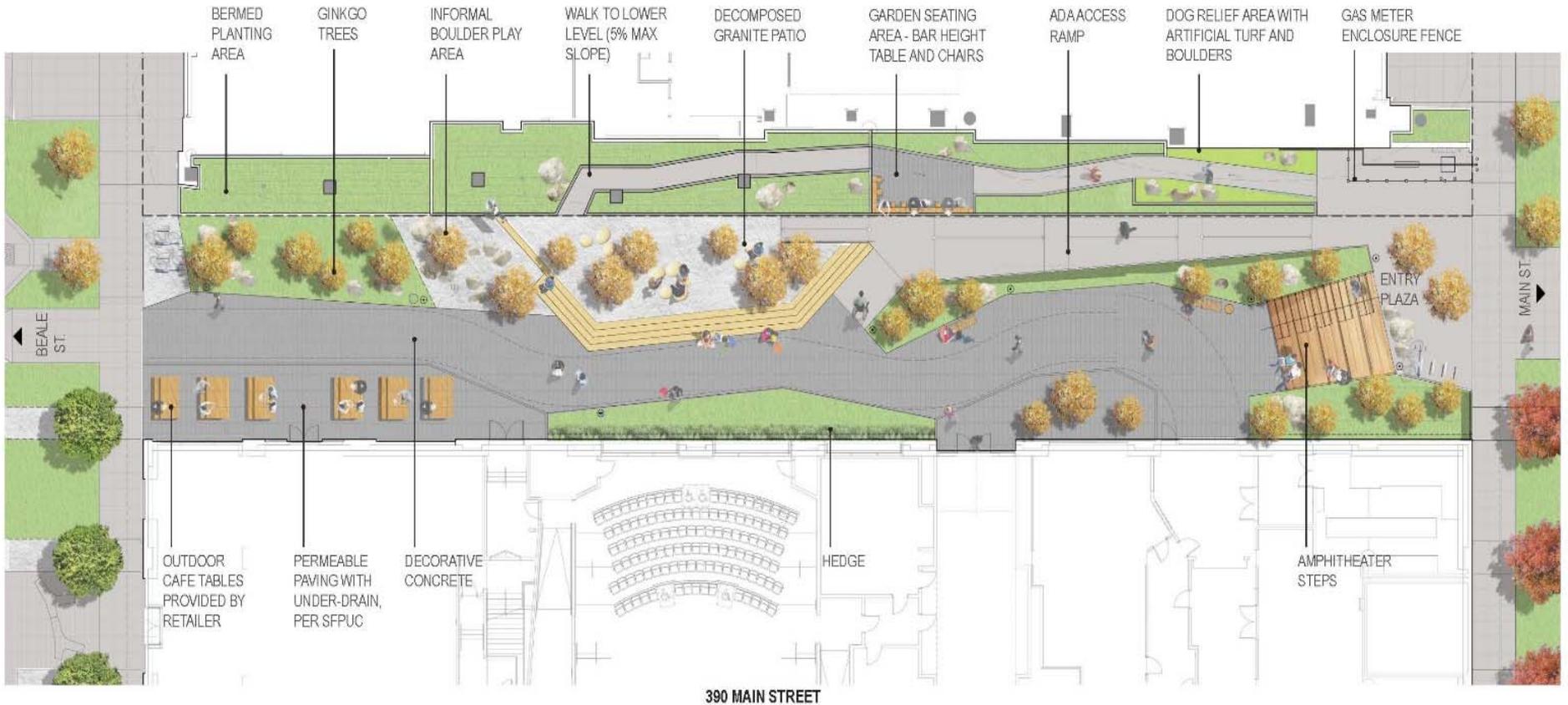


“Sprint to the Finish Line”
<http://wp.me/p4jLe4-c9>





201 FOLSOM STREET



SITE PLAN





Move Coordinator Update

- 1) Issuance of an RFP for physical Movers was issued August, 2015
 - Recommendation for Selection of Moving company Approved by BAHA Committee – Anderson Moving Inc.,

- 2) Building Readiness Activities Are On-Going
 - Move Instructions Being Developed – Guide employees on packing
 - Move Ambassador Meetings – Assisting with storage, specialized furniture
 - Need to Continue Clean up of Workstations and Offices



Next Steps

- Complete IT infrastructure
- Complete SSO agreements
- Continue to prepare staff and operations for a move 1st quarter of 2016.



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AGENDA: 5

Move In Schedule for 375 Beale Street



**Ad Hoc Building Oversight Committee Meeting
December 14, 2015**

**Damian Breen
Deputy Air Pollution Control Officer**



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BACKGROUND

- Getting Ready to Move
- Project Planning
- Operations Planning
- Monitoring Progress
- Move Schedule



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GETTING READY TO MOVE

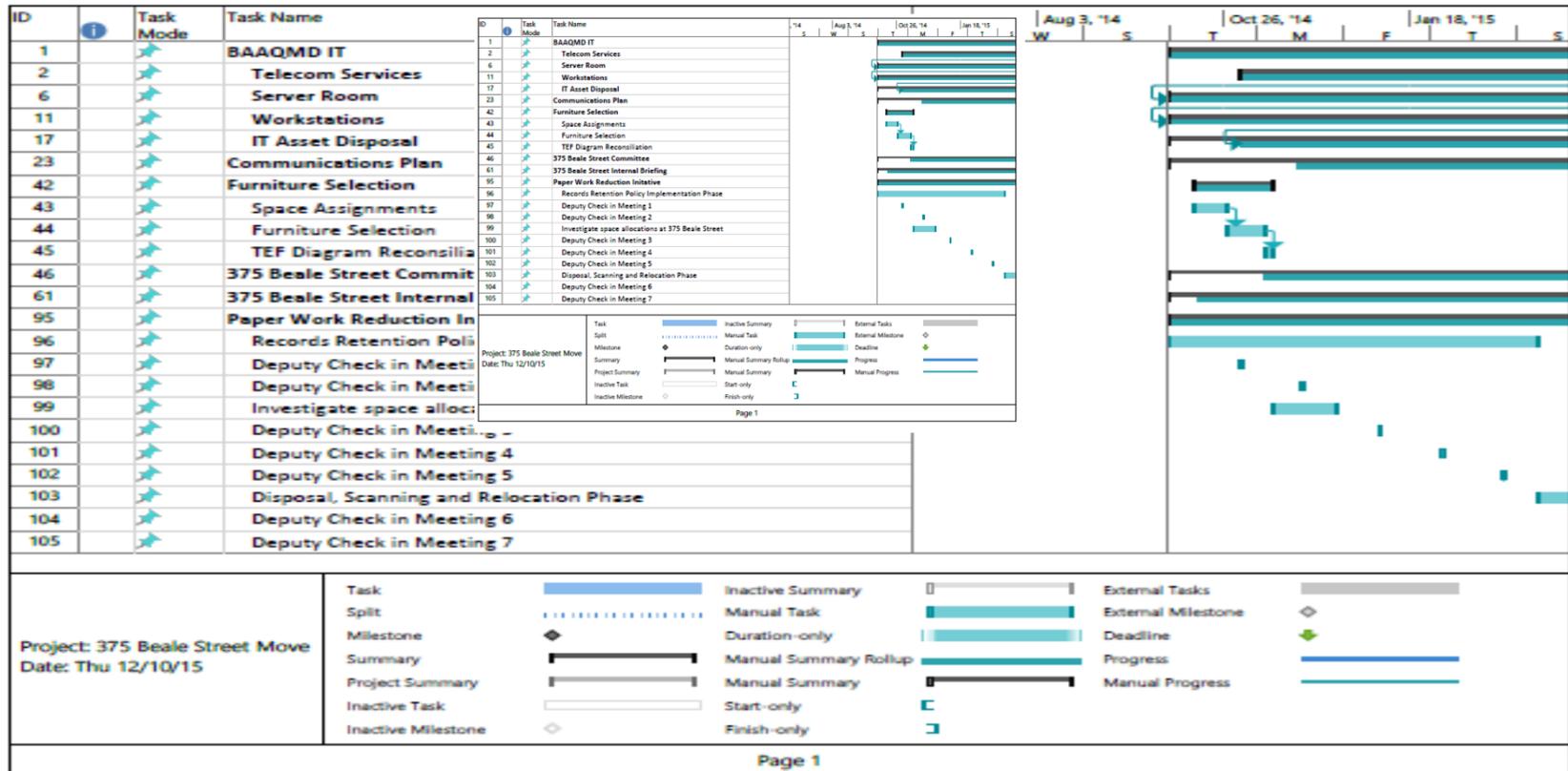
What needs to be considered:

- Impacts on Operations
- Impacts on Staff
- Impacts on the Public and Industry
- How do we vacate 939 Ellis Street
- What do we need to move to 375 Beale Street



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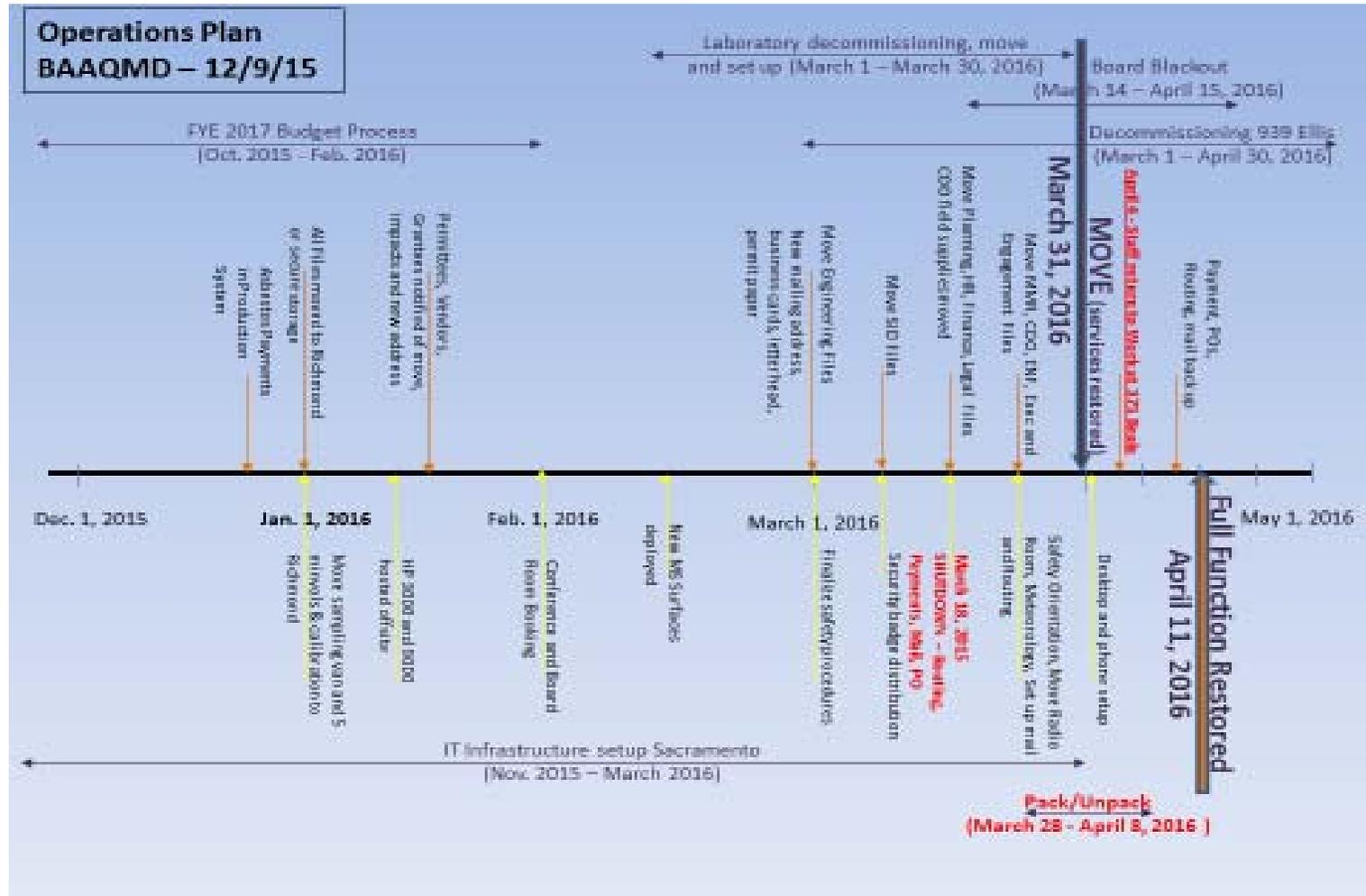
PROJECT PLANNING





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OPERATIONS PLANNING





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MONITORING PROGRESS

- Monitoring McCarthy Construction Schedule
- On-site visits
- Partner Meetings
- Internal meetings



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MOVE SCHEDULE

- Move in date – March 31, 2016
- Air District and Partners developing Major Milestones Schedule to track final progress
- Report out to Boards and Commissions
- Basis for the execution of the Operations and Project Plans