

Bay Area Air Quality Management District  
939 Ellis Street  
San Francisco, California 94109  
(415) 749-5073

## **APPROVED MINUTES**

Summary of Board of Directors  
Ad Hoc Building Oversight Committee Meeting  
Wednesday, February 17, 2016

### **1. CALL TO ORDER – ROLL CALL**

Chairperson Eric Mar called the meeting to order at 9:09 a.m.

Present: Chairperson Eric Mar; Vice-Chairperson Liz Kniss; and Directors Carole Groom; Scott Haggarty; David Hudson; and Jim Spering.

Absent: None.

**2. PUBLIC COMMENT ON NON-AGENDA MATTERS:** No requests received.

### **3. APPROVAL OF THE MINUTES OF DECEMBER 14, 2015**

Ad Hoc Building Oversight Committee (Committee) Comments: None.

Public Comments: No requests received.

#### Committee Action:

Director Hudson made a motion, seconded by Director Groom, to approve the minutes of December 14, 2015; and the motion carried by the following vote of the Committee:

AYES: Mar, Groom, Hudson, and Spering.  
NOES: None.  
ABSTAIN: None.  
ABSENT: Haggarty and Kniss.

### **4. BAY AREA METRO CENTER (375 BEALE STREET) PROJECT STATUS REPORT – FEBRUARY 2016**

Jack Broadbent, Executive Officer/Air Pollution Control Officer (APCO), introduced Damian Breen, Deputy Air Pollution Control Officer, who then introduced Andrew Fremier, the Deputy Executive Director of the Metropolitan Transportation Commission (MTC), to give the staff presentation *Bay Area Metro Center – 375 Beale Street Project Status Report*, which included an agenda; project planning; operations planning; construction update; power issues; and next steps.

NOTED PRESENT: Director Haggarty was noted present at 9:21 a.m.

Committee Comments:

The Ad Hoc Building Oversight Committee (Committee) and staff discussed the fire marshall's report and being prepared for additional time for such construction issues.

NOTED PRESENT: Vice-Chair Kniss was noted present at 9:29 a.m.

The Committee and staff discussed concerns about delays; associated costs; the purchase agreement with MTC; the sale agreement of 939 Ellis; the lease-back agreement of 939 Ellis; compensation for losses; engaging with MTC to remedy issues; developing a "Plan-B" that would allow a move from 939 Ellis and remote work for employees; existing continuity plans; time estimates for completion at the building; accountability for lost time; responsibility by the Board for the decisions made around the sale, purchase, and move; reasonable delays; working together as partners with MTC to fix the issues; and the estimated move date scheduled sometime in May.

Public Comments: No requests received.

Committee Action: None; receive and file.

5. **COMMITTEE MEMBER COMMENTS / OTHER BUSINESS:** None.
6. **TIME AND PLACE OF NEXT MEETING:** At the call of the Chairperson.
7. **ADJOURNMENT:** The meeting adjourned at 9:45 a.m.

*IS/ Tom Flannigan*

Tom Flannigan  
Acting Clerk of the Boards