

Bay Area Air Quality Management District  
375 Beale Street, Suite 600  
San Francisco, California 94105  
(415) 749-5073

**APPROVED MINUTES**

Summary of Board of Directors  
Mobile Source Committee Meeting  
Thursday, December 15, 2016

**1. CALL TO ORDER – ROLL CALL**

Mobile Source Committee (Committee) Chair Scott Haggerty called the meeting to order at 9:30 a.m.

Present: Chairperson Scott Haggerty, and Directors John Avalos, Carole Groom, David Hudson, Rebecca Kaplan, Nate Miley, and Karen Mitchoff.

Absent: Vice-Chairperson David Canepa.

Also Present: None.

**2. PUBLIC COMMENT PERIOD:**

No requests received.

**3. APPROVAL OF THE MINUTES OF OCTOBER 27, 2016**

Public Comments:

No requests received.

Committee Comments:

None.

Committee Action:

Director Hudson made a motion, seconded by Director Kaplan, to approve the Minutes of October 27, 2016; and the motion carried by the following vote of the Committee:

AYES: Avalos, Haggerty, Hudson, Groom, Kaplan, and Mitchoff.  
NOES: None.  
ABSTAIN: None.  
ABSENT: Canepa and Miley.

**4. PROJECTS AND CONTRACTS WITH PROPOSED GRANT AWARDS OVER \$100,000**

NOTED PRESENT: Director Mitchoff was noted present at 9:32 a.m.

Jean Roggenkamp, Deputy Executive Officer, introduced Judy Williams, Strategic Incentives Administrative Analyst, who gave the staff presentation *Projects with Proposed Awards Over \$100,000*, including: overview; Carl Moyer Program (CMP) and Mobile Source Incentive Fund (MSIF); CMP Year 18; CMP and MSIF Funds awarded as of 11/21/16 and since 2009; and recommendations.

Public Comments:

None received.

Committee Comments:

None.

Committee Action:

Director Kaplan made a motion, seconded by Director Mitchoff, to approve the staff recommendations; and the motion carried by the following vote of the Committee:

AYES: Avalos, Haggerty, Hudson, Groom, Kaplan, and Mitchoff.  
NOES: None.  
ABSTAIN: None.  
ABSENT: Canepa and Miley.

**5. FISCAL YEAR ENDING 2015 TRANSPORTATION FUND FOR CLEAN AIR AUDIT REPORT RESULTS**

Damian Breen, Deputy Air Pollution Control Officer, introduced Ken Mak, Air Quality Specialist, who gave the staff presentation *Fiscal Year Ending (FYE) 2015 Transportation Fund for Clean Air (TFCA) Audit Report*, including: overview; background; Audit #17 process, findings, District responses, and trends by year.

Public Comments:

None received.

Committee Comments:

The Committee and staff discussed the late filing of reports, and explanation of the irregular reporting regarding the original “Bay Area Bike Share” pilot program; whether or not the District’s reporting requirements are too excessive; the frequency of project audits; the status of the Compressed Natural Gas Bas tank replacement project; the District’s previous outreach to school bus companies about tank replacements and the possible need for additional outreach; and the

District's contract with Gilbert Associates, Inc. for audit services, and when the next Request for Proposal for audit services is expected to be released.

Committee Action:

None; receive and file

NOTED PRESENT: Director Miley was noted present at 9:46 a.m.

**6. FISCAL YEAR ENDING 2016 REPORT ON TRANSPORTATION FUND FOR CLEAN AIR REGIONAL FUND EXPENDITURES AND EFFECTIVENESS**

Mr. Breen introduced Linda Hui, Strategic Incentives Administrative Analyst, who gave the staff presentation *Fiscal Year Ending 2016 Report on Transportation Funds for Clean Air Regional Fund Expenditures and Effectiveness*, including: overview; background; FYE 2016 Expenditures and Cost-Effectiveness Report results and key findings; expenditures of projects closed in FYE 2016 by project category; and summary of expenditures and cost-effectiveness of projects closed in FYE 2016.

Public Comments:

None received.

Committee Comments:

The Committee and staff discussed a Smart Growth project whose cost-effectiveness could not be determined, the District's decision to phase out projects for which Air quality benefits are difficult to quantify, and smart growth as a component in the District's Clean Air Plan; the probability of phasing out the Enhanced Mobile Source Inspections Program and allocating the funds that would normally be allocated for that program to the TFCA program, due to the fact that the District is seeing a steady decline in complaints and investigations of smoking vehicles; the District's enforcement of vehicle regulations at ports, and the fact that the District no longer has the authority to enforce the roadside detection of non-compliant vehicles; the District's process and rationale for allocating funds to projects when there is no guarantee that the projects will prove to be cost-effective upon completion; the District's objective of awarding projects whose funds can be quickly spent and for which sponsors can accurately determine the cost-effectiveness ahead of time; and the need for additional funds for the TFCA program, perhaps involving Legislative and county support.

Committee Action:

None; receive and file.

**7. COMMITTEE MEMBER COMMENTS**

None.

**8. TIME AND PLACE OF NEXT MEETING**

Thursday, January 26, 2017, Bay Area Air Quality Management District Office, 375 Beale Street, San Francisco, California 94105 at 9:30 a.m.

**9. ADJOURNMENT**

The meeting adjourned at 10:12 a.m.

*/s/ Marcy Hiratzka*  
Marcy Hiratzka  
Clerk of the Boards