

Bay Area Air Quality Management District  
375 Beale Street, Suite 600  
San Francisco, California 94105  
(415) 749-5073

## **APPROVED MINUTES**

Summary of Board of Directors  
Ad Hoc Building Oversight Committee Meeting  
Wednesday, February 1, 2017

### **1. CALL TO ORDER – ROLL CALL**

Ad Hoc Building Oversight Committee (Committee) Chairperson, Liz Kniss, called the meeting to order at 9:34 a.m.

Present: Chairperson Liz Kniss; Vice Chairperson Mark Ross; and Directors David J. Canepa, David Hudson, and Karen Mitchoff.

Absent: Directors Scott Haggerty and Nate Miley.

### **2. PUBLIC COMMENT ON NON-AGENDA MATTERS:**

None

### **3. APPROVAL OF THE MINUTES OF NOVEMBER 16, 2016**

#### Public Comments:

No requests received.

#### Committee Comments:

None.

#### Committee Action:

Director Hudson made a motion, seconded by Director Canepa, to approve the minutes of November 16, 2016; and the motion carried by the following vote of the Committee:

AYES: Canepa, Hudson, Kniss, Mitchoff, and Ross.  
NOES: None.  
ABSTAIN: None.  
ABSENT: Haggerty and Miley.

#### **4. 375 BEALE STREET ACQUISITION: TRANSFER OF FUNDS**

Jack Broadbent, Executive Director/Air Pollution Control Officer, introduced Dr. Jeff McKay, Deputy Air Pollution Control Officer, who gave the staff presentation *375 Beale Street Acquisition: Transfer of Funds*, including: outline; financing; condominium; floor plans; District reserves; and recommendation.

##### Public Comments:

No requests received.

##### Committee Comments:

The Committee and staff discussed the percentages of the condominium that are owned by the Air District, the Metropolitan Transportation Commission, and the Association of Bay Area Governments; how expenses are allocated for “jointly used space”; the exclusion of any financial obligations for the commercial space; and the anticipated amount of the District’s condominium fees per year.

##### Committee Action:

Director Hudson made a motion, seconded by Director Ross, to authorize the transfer of \$9 million from the General Fund reserves to complete the purchase of the Air District’s portion of 375 Beale Street; and the motion carried by the following vote of the Committee:

AYES:	Canepa, Hudson, Kniss, Mitchoff, and Ross.
NOES:	None.
ABSTAIN:	None.
ABSENT:	Haggerty and Miley.

#### **5. COMMITTEE MEMBER COMMENTS/OTHER BUSINESS**

None.

#### **6. TIME AND PLACE OF NEXT MEETING**

At the call of the Committee Chairperson.

#### **7. ADJOURNMENT**

The meeting adjourned at 9:46 a.m.

*/S/ Marcy Hiratzka*  
Marcy Hiratzka  
Clerk of the Boards