

Bay Area Air Quality Management District
375 Beale Street, Suite 600
San Francisco, California 94105
(415) 749-5073

APPROVED MINUTES

Summary of Board of Directors
Ad Hoc Building Oversight Committee Meeting
Wednesday, September 19, 2018

1. CALL TO ORDER – ROLL CALL

Ad Hoc Building Oversight Committee (Committee) Chairperson, Mark Ross, called the meeting to order at 9:02 a.m.

Present: Chairperson Mark Ross; Vice Chairperson David Canepa; and Directors Teresa Barrett, Pauline Russo Cutter, Scott Haggerty, Liz Kniss, and Karen Mitchoff.

Absent: Director Jim Spering.

Also Present: Board of Directors Chairperson, David Hudson.

2. PUBLIC COMMENT ON NON-AGENDA MATTERS

No requests received.

3. APPROVAL OF THE MINUTES OF AUGUST 1, 2018

Public Comments

No requests received.

Committee Comments

None.

Committee Action

Vice Chair Canepa made a motion, seconded by Board Chair Hudson, to approve the minutes of August 1, 2018; and the motion carried by the following vote of the Committee:

AYES: Barrett, Canepa, Hudson, Kniss, Mitchoff, and Ross.
NOES: None.
ABSTAIN: None.
ABSENT: Cutter, Haggerty, and Spering.

CLOSED SESSION (9:04 a.m.)

- 4. CONFERENCE WITH REAL PROPERTY NEGOTIATOR – (Government Code Section 54956.8)** *The Committee met in closed session pursuant to Government Code Section 54956.8 to confer with real property negotiators to discuss acquisition of real property.*

Property: 4102, 4104, 4108, 4114, 4124 Lakeside Drive, Richmond, CA 94806

Air District Negotiators: Jack P. Broadbent, Executive Officer/Air Pollution Control Officer (APCO)
Rex Sanders, Chief Administrative Officer

Negotiating Parties: Bay City Mechanical

Under Negotiation: Price and Terms

OPEN SESSION (9:13a.m.)

NOTED PRESENT: Director Cutter was noted present at 9:13 a.m.

Chair Ross announced that there was no reportable action regarding Item 4.

- 5. CONTRACT WITH SWINERTON BUILDERS FOR RENOVATION OF PORTIONS OF THE EIGHTH FLOOR AT 375 BEALE STREET**

Jack P. Broadbent, Executive Officer/Air Pollution Control Officer (APCO), introduced Dr. Jeff McKay, Chief Financial Officer, who gave the staff presentation *Contract with Swinerton Builders for Renovation of Portions of Eighth Floor at 375 Beale*, including: renovation of eighth floor space outline; original purchase at 375 Beale Street; eighth floor purchase; unaudited reserves designations; purchase of eighth floor space outline; new configuration; and recommendation.

NOTED PRESENT: Director Haggerty was noted present at 9:16 a.m.

Public Comments

No requests received.

Committee Comments

The Committee and staff discussed the origin of the proposed contract amount, and whether Swinerton Builders was the lowest bidding contractor; and the percentage of permitting fees and contingencies within Swinerton Builders' proposed estimate.

Committee Action

Director Mitchoff made a motion, seconded by Board Chair Hudson, to recommend that the Board approve a contract with Swinerton Builders for general contracting services relative to the above-captioned project and authorize the Executive Officer/APCO to negotiate and execute the General Contracting Services Proposal; and the motion carried by the following vote of the Committee:

AYES: Barrett, Canepa, Cutter, Haggerty, Hudson, Kniss, Mitchoff, and Ross.
NOES: None.
ABSTAIN: None.
ABSENT: Spering.

6. PUBLIC COMMENT ON NON-AGENDA MATTERS

No requests received.

7. COMMITTEE MEMBER COMMENTS / OTHER BUSINESS

None.

8. TIME AND PLACE OF NEXT MEETING

At the call of the Committee Chairperson.

9. ADJOURNMENT

The meeting adjourned at 9:21 a.m.

/s/ Marcy Hiratzka
Marcy Hiratzka
Clerk of the Boards