



BAY AREA  
AIR QUALITY  
MANAGEMENT  
DISTRICT

AGENDA: 4

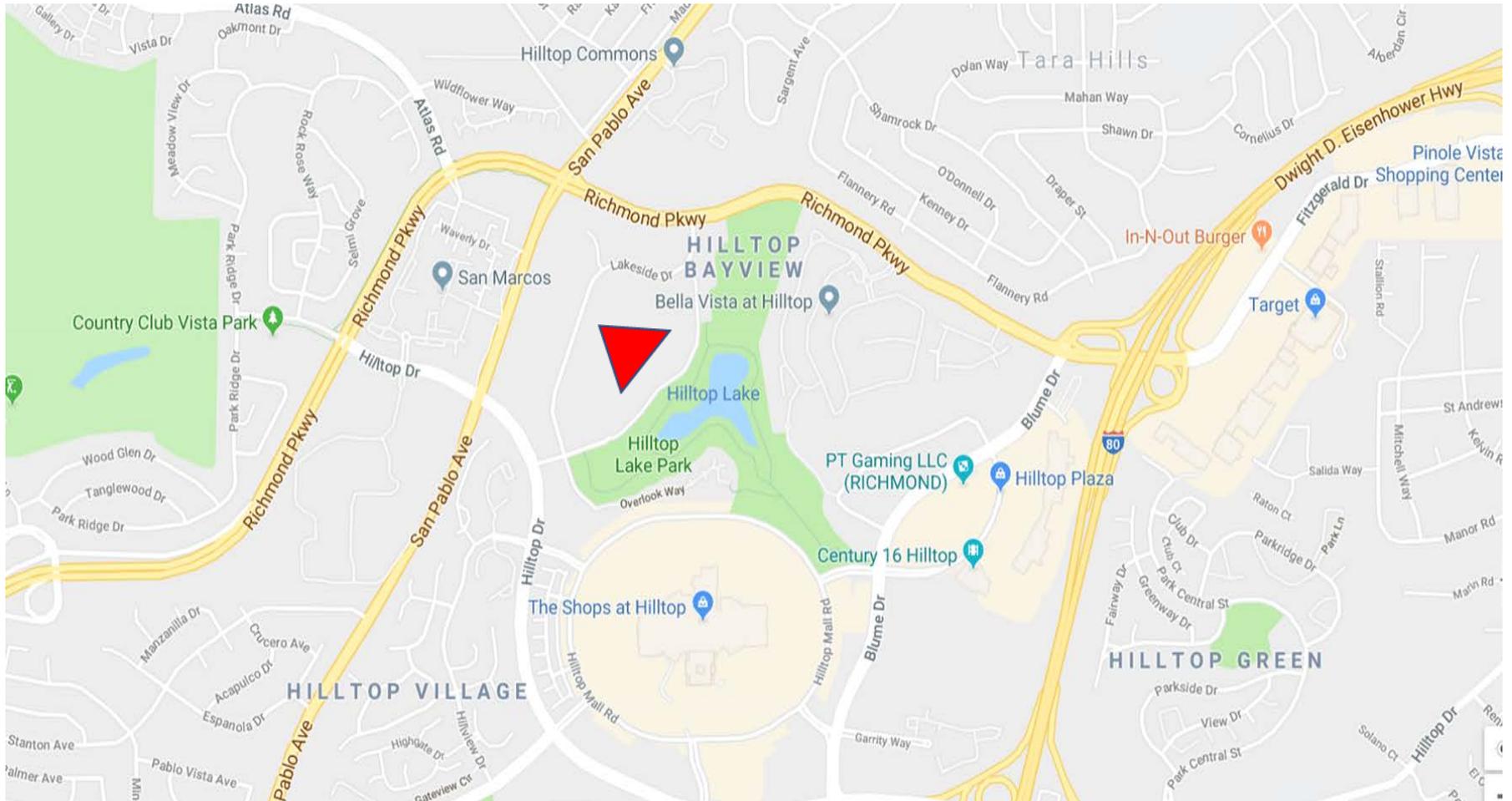
# **Contract Extension: Build-Out of a Portion of the Richmond, Lakeside Drive Building**

**Ad Hoc Building Oversight Committee Meeting  
September 18, 2019**

Jeff McKay  
Chief Financial Officer



# MAPPED LOCATION





# BACKGROUND

- Building purchase completed in December 2018
- Lease back from previous owner until January 2020
- 7,300 square feet currently available to Air District
- Continuing contract for cubicles and furniture
- Continuing contracts for Information Technology (IT)

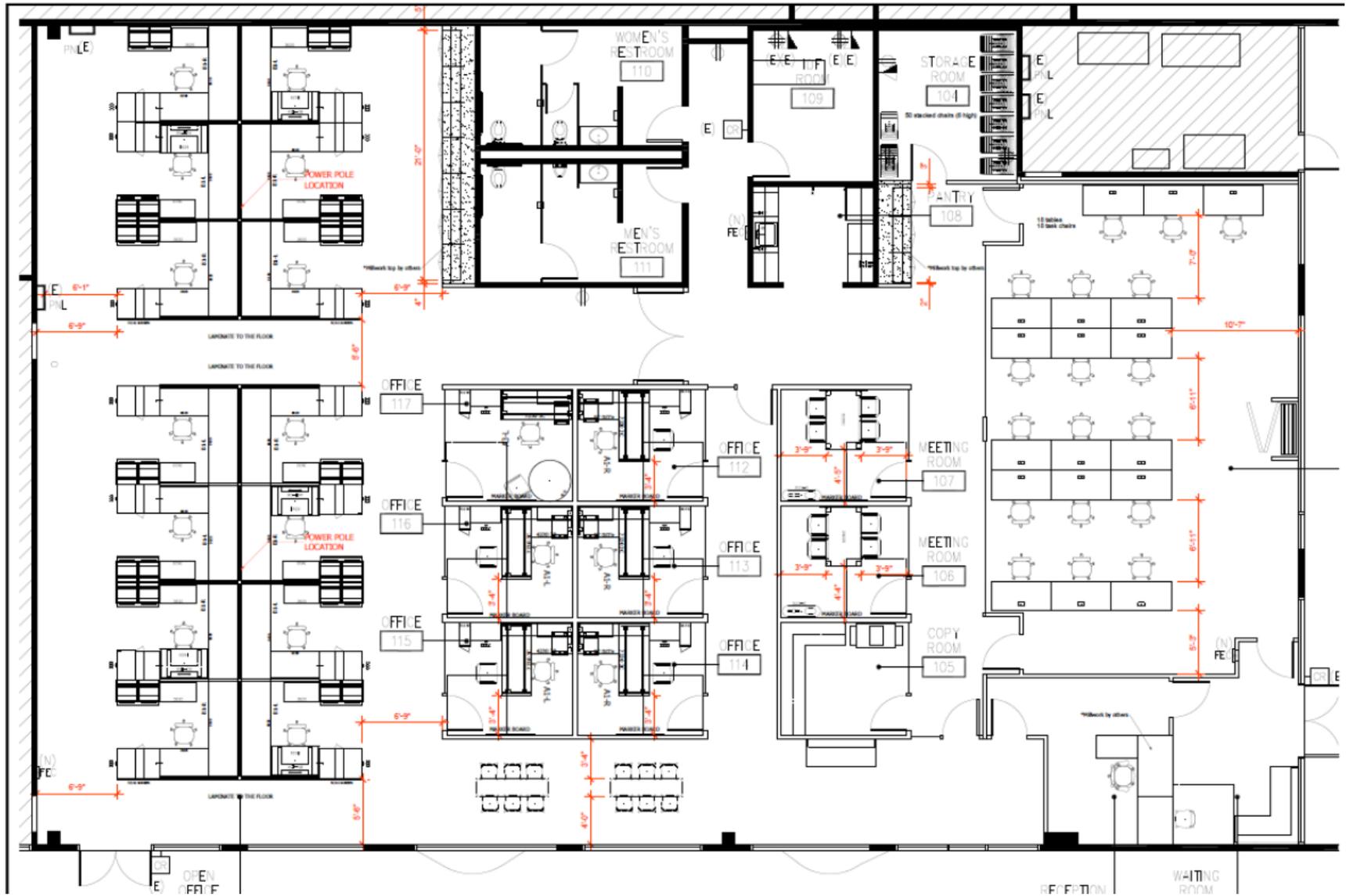


# CONSTRUCTION PHOTOS





# DIAGRAM OF BUILD-OUT





# CONTRACT EXTENSION

In the process of construction, it was discovered that the original HVAC duct work could not be re-used. In addition, the HVAC requirements were increased to allow higher density occupation of the multi-purpose room (the site of the recommended video conferencing equipment). For this reason, the current recommendation adds \$250,000 to the original \$1,800,000 authorization.

As the construction plans were finalized, it became clear that the multi-purpose room could serve as an East Bay video conferencing site. For this reason, the current recommendation includes video conferencing identical to that used in the Beale Street conference rooms, in the amount of \$235,000.



# RECOMMENDED ACTIONS

Recommend the Board of Directors:

- Authorize the Executive Officer/APCO to obtain bids and execute contracts to build out approximately 7,300 square feet of the Richmond, Lakeside building with cubicles and offices, in an amount not to exceed \$250,000, in addition to the initial \$1,800,000 authorization in April 2019; and
- Authorize the Executive Officer/APCO to obtain bids and execute contracts to install video conferencing capabilities at the Richmond, Lakeside building in an amount not to exceed \$235,000.