

## **Errata Sheet**

Board of Directors Special Meeting/Retreat

Wednesday, January 29, 2020

Agenda Item #8 Revised Memo  
Containing Additional Information (Attached)

**BAY AREA AIR QUALITY MANAGEMENT DISTRICT**

Memorandum

To: Chairperson Katie Rice and Members  
of the Board of Directors

From: Jack P. Broadbent  
Executive Officer/APCO

Date: January 24, 2020

Re: Consider Authorizing a California Environmental Quality Act (CEQA) Review  
Consultant Services Contract for the Schnitzer Steel Ocean-Going Vessels  
Increase Project

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**RECOMMENDED ACTION**

The Board of Directors will consider authorizing the Executive Officer/APCO to enter into a contract with Environmental Audit, Inc. in an amount not to exceed \$168,900 for California Environmental Quality Act (CEQA) review consultant services for the Schnitzer Steel Ocean-Going Vessels Increase Project (Air District Application No. 29411).

**BACKGROUND**

This contract includes services for developing and preparing Initial Studies, Negative Declarations, Environmental Impact Reports, or other CEQA-related documents as specified by Air District staff. The Air District solicited bids from consultants that can demonstrate extensive experience with CEQA analysis and CEQA document development/preparation as related to air quality permits and air quality planning.

Schnitzer Steel submitted a permit application for its Ocean-Going Vessels (OGV) Increase Project (Air District Application # 29411). Schnitzer Steel is seeking to increase the allowable number of ship calls at Schnitzer Steel's scrap metal recycling facility in Oakland, California from 26 ship calls to 32 ship calls per calendar year.

The Air District will have the role of CEQA lead agency for this project.

**DISCUSSION**

The Air District issued a Request for Proposal (RFP) for CEQA Review Consultant Services on October 10, 2019. The RFP was directly sent to approximately 40 consulting firms who are known to have expertise in the specific technical areas and posted on the Air District website. During the one-month period that the RFP was open, the Air District responded to written questions from three consulting firms and posted these responses on the Air District's website. Upon closing four proposals were received.

The Environmental Audit, Inc. proposal was evaluated under the Air District's RFP evaluation procedures and received the highest average score (89 on a 100-point scale).

| <b>Consultant</b>                 | <b>Expertise</b> | <b>Skill</b> | <b>Approach</b> | <b>Cost</b> | <b>References</b> | <b>Total*</b> |
|-----------------------------------|------------------|--------------|-----------------|-------------|-------------------|---------------|
| Environmental Audit, Inc.         | 31               | 27           | 18              | 8           | 5                 | 89            |
| MIG, Inc.                         | 30               | 25           | 18              | 9           | 5                 | 87            |
| Baseline Environmental Consulting | 32               | 27           | 15              | 5           | 5                 | 84            |
| Dudek                             | 27               | 18           | 18              | 9           | 5                 | 78            |

- Represents the sum of average scores from three evaluators.

#### BUDGET CONSIDERATION/FINANCIAL IMPACT

None. The Air District will seek full reimbursement from Schnitzer Steel for the costs associated with this project.

Respectfully submitted,

Jack P. Broadbent  
Executive Officer/APCO

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Reviewed by: Pamela Leong, Damian Breen