

Bay Area Air Quality Management District
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APPROVED MINUTES

Summary of Board of Directors
Executive Committee Meeting
Wednesday, October 21, 2020

This meeting was conducted under procedures authorized by executive order N-29-20 issued by Governor Gavin Newsom. Members of the committee participated by teleconference.

1. CALL TO ORDER – ROLL CALL

Executive Committee (Committee) Chairperson, Rod Sinks, called the meeting to order at 9:00 a.m.

Roll Call:

Present: Committee Chairperson Rod Sinks; Committee Vice Chair Cindy Chavez; and Directors John Bauters, John Gioia, Scott Haggerty, David Hudson, Tyrone Jue, Karen Mitchoff, Katie Rice, Jim Spering, and Brad Wagenknecht.

Absent: None.

Also Present: None.

2. APPROVAL OF THE MINUTES OF JULY 29, 2020

Public Comments

No requests received.

Committee Comments

None.

Committee Action

Director Hudson made a motion, seconded by Director Mitchoff, to **approve** the minutes of July 29, 2020; and the motion carried by the following vote of the Committee:

AYES: Bauters, Gioia, Haggerty, Hudson, Jue, Mitchoff, Rice, Sinks, Spering, Wagenknecht.
NOES: None.
ABSTAIN: None.
ABSENT: Chavez.

3. **HEARING BOARD QUARTERLY REPORT: JULY – SEPTEMBER 2020**

NOTED PRESENT: Vice Chair Chavez was noted present at 9:05 a.m.

Valerie Armento, Hearing Board Chairperson, presented Item 3, noting that no hearings have been held in 2020 thus far.

Public Comments

No requests received.

Committee Comments

None.

Committee Action

None; receive and file.

4. **BAY AREA REGIONAL COLLABORATIVE (BARC) UPDATE**

Allison Brooks, Executive Director of BARC, gave the presentation *BARC Work Plan Update*, including: BARC Work Plan updates; Remote Work study, initial findings, and pre-COVID-19 trends; Assembly Bill (AB) 617: West Oakland; building electrification; and cumulative emissions savings from all-electric new construction.

Public Comments

Public comments were given by Jed Holtzman, 350 Bay Area.

Committee Comments

The Committee and staff discussed the pushback that the Metropolitan Transportation Commission received for its Plan Bay Area telecommute strategy that projects a permanent increase in the number of Bay Area residents that work from home, one or more days per week, and whether BARC's Remote Telework Study takes into consideration the number of minority workers who continue to have to commute for work; whether BARC's building electrification work analyzes health impacts to air pollutants; the concern that telecommuting only benefits one demographic group and is not equitable, and the suggestion of creating focus groups to address this; whether the environmental justice community has been involved in BARC's remote work discussions; and whether Bay Area vehicle travel reduction goals consider the Executive Order N-79-20, which bans the sale of new gas-powered cars and trucks by 2035.

Committee Action

None; receive and file.

5. ADVISORY COUNCIL UPDATE

Stan Hayes, Chairperson of the Air District’s Advisory Council, gave the presentation *Particulate Matter (PM) Strategy – Status Update*, including: PM strategy, PM Symposium, milestones, findings, and schedule; PM Strategy Report; and next steps.

Public Comments

Public comments were given by Jed Holtzman, 350 Bay Area.

Committee Comments

None.

Committee Action

None; receive and file.

6. STATUS UPDATE FOR THE PRODUCTION SYSTEM OFFICE

Damian Breen, Deputy Air Pollution Control Officer (APCO) of Technology, introduced Blair Adams, Information Systems Officer, and Anja Page, Online Services Assistant Manager, who gave the staff presentation *Status Update for the Production System Office*, including: My Air Online - key objectives; permitting and compliance system – current features in production and recent accomplishments; remaining legacy features – permitting system and enforcement and compliance; triple bottom line – people, profit, pollution; website – recent accomplishments; web streaming; Cut the Commute; website usage; team velocity; legacy transition roadmap summary; and budget – past actuals and future estimated.

Public Comments

No requests received.

Committee Comments

The Committee and staff discussed the history of this system and the opinion that it is costly and not as efficient as it could have been; the opinion that programs are too difficult to find on the Air District’s website; and the request for links to presentations and staff reports on Air District meeting agendas.

Committee Action

None; receive and file.

7. REQUEST TO AMEND THE FISCAL YEAR ENDING (FYE) 2021 BUDGET TO INCREASE STAFFING

Dr. Jeff McKay, Chief Financial Officer, gave the staff presentation *Request to Amend the Fiscal Year Ending (FYE) 2021 Budget to Increase Staffing*, including: background; five positions; FYE

2021 Approved Budget overview; actual reserves and policy; funding requirements: fees cost recovery; reserves projections; staffing trend-filled positions; and recommendation.

Public Comments

Public comments were given by Jed Holtzman, 350 Bay Area.

Committee Comments

The Committee and staff discussed the observation that ongoing costs should ideally have corresponding ongoing revenue streams, and perhaps improved budget practices are needed; and whether the Air District should expand contracts with non-profit organizations that are based in communities in which the Air District plans to build capacity for emissions reductions, prior to building that capacity.

Committee Action

Director Bauters made a motion, seconded by Director Mitchoff, to recommend that the Board **amends** the FYE 2021 budget to include funds for five of the ten full-time regular positions that the Board previously approved, and that the Budget and Finance Committee considers the reinstatement of the Air District’s Cost Recovery Policy in July 2021; and the motion carried by the following vote of the Committee:

- AYES: Bauters, Chavez, Gioia, Haggerty, Jue, Mitchoff, Rice, Sinks, Spering, Wagenknecht.
- NOES: None.
- ABSTAIN: None.
- ABSENT: Hudson.

8. WILDFIRE AIR QUALITY RESPONSE PROGRAM UPDATE

Jack P. Broadbent, Executive Director/APCO, introduced Wayne Kino, Deputy APCO of Operations, who gave the staff presentation *Wildfire Qir Quality Response Program Update*, including: overview; comparisons; wildfire events; Wildfire Air Quality Response program strategy; proposed new program measure; and program element concepts.

Public Comments

No requests received.

Committee Comments

The Committee and staff discussed the suggestion of forming a working group composed of fire chiefs, medical doctors, public health leaders, and environmental justice representatives to discuss methods of wildfire prevention; how power shut offs can affect indoor air quality of residences; the need to decrease the fuel load in Napa County; the suggestion of forming a working group to focus on the most vulnerable populations and their housing stock; and the need to prioritize groups of vulnerable people, as the Air District cannot help everyone at the same time.

Committee Action

None; receive and file.

9. PUBLIC COMMENT ON NON-AGENDA MATTERS

No requests received.

10. COMMITTEE MEMBER COMMENTS / OTHER BUSINESS

None.

10. TIME AND PLACE OF NEXT MEETING

At the conclusion of the meeting, it was announced that the next meeting would be at the Call of the Chair. After the meeting adjourned, the Executive Committee became part of the Administration Committee, which would first meet on Wednesday, February 17, 2021, at 9:30 a.m., via webcast, pursuant to procedures authorized by Executive Order N-29-20 issued by Governor Gavin Newsom.

11. ADJOURNMENT

The meeting adjourned at 11:06 a.m.

/s/ Marcy Hiratzka
Marcy Hiratzka
Clerk of the Boards