

Bay Area Air Quality Management District  
375 Beale Street, Suite 600  
San Francisco, California 94105  
(415) 749-5073

## **APPROVED MINUTES**

Summary of Board of Directors  
Personnel Committee Meeting  
Wednesday, April 15, 2020

**This meeting was conducted under procedures authorized by executive order N-29-20 issued by Governor Gavin Newsom. Members of the committee participated by teleconference.**

### **1. CALL TO ORDER – ROLL CALL**

Personnel Committee (Committee) Chairperson, Jim Spering, called the meeting to order at 1:13 p.m.

Present: Committee Chairperson Jim Spering; Vice Chairperson Brad Wagenknecht; and Directors Teresa Barrett, Cindy Chavez, Carole Groom, David Hudson, Tyrone Jue, Karen Mitchoff, and Katie Rice.

Absent: Directors Scott Haggerty and Nate Miley.

Also Present: Board Chair Rod Sinks.

### **2. APPROVAL OF THE MINUTES OF SEPTEMBER 6, 2019**

#### Public Comments

No requests received.

#### Committee Comments

None.

#### Committee Action

Vice Chair Wagenknecht made a motion, seconded by Director Hudson, to approve the minutes of September 6, 2019; and the motion carried by the following vote of the Committee:

AYES: Barrett, Chavez, Groom, Hudson, Jue, Mitchoff, Rice, Sinks, Spering,  
Wagenknecht.  
NOES: None.  
ABSTAIN: None.  
ABSENT: Haggerty, Miley.

3. **APPROVAL OF THE MINUTES OF FEBRUARY 5, 2020**

Public Comments

No requests received.

Committee Comments

None.

Committee Action

Vice Chair Wagenknecht made a motion, seconded by Director Hudson, to approve the minutes of February 5, 2020; and the motion carried by the following vote of the Committee:

AYES: Barrett, Chavez, Groom, Hudson, Jue, Mitchoff, Rice, Sinks, Spering,  
Wagenknecht.  
NOES: None.  
ABSTAIN: None.  
ABSENT: Haggerty, Miley.

**CLOSED SESSION** (1:16 p.m.)

4. **CONFERENCE WITH LABOR NEGOTIATORS (Government Code § 54957.6(a))**

*Agency Negotiators: Jack P. Broadbent, Executive Officer/APCO  
Rex Sanders, Chief Administrative Officer*

*Employee Organizations: Bay Area Air Quality Management District Employees’  
Association, Management, and Confidential Employee  
Groups*

5. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION - (Government Code  
Section 54957 and 54957.6)**

Pursuant to Government Code Section 54957 and 54957.6, the Committee met in closed session to conduct a performance evaluation of the Executive Officer.

6. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION - (Government Code Section 54957 and 54957.6)**

Pursuant to Government Code Section 54957 and 54957.6, the Committee met in closed session to conduct a performance evaluation of the District Counsel.

**REPORTABLE ACTION ON ITEMS 4-6:** Chair Spering announced that contract amendments for the Executive Officer and General Counsel, as well as a new Memorandum of Understanding with the Employees' Association, will be presented to the Board of Directors for approval at the same time.

**OPEN SESSION** (2:10 p.m.)

7. **PUBLIC COMMENT ON NON-AGENDA MATTERS**

No requests received.

8. **COMMITTEE MEMBER COMMENTS / OTHER BUSINESS**

None.

9. **TIME AND PLACE OF NEXT COMMITTEE MEETING**

At the conclusion of the meeting, Chair Spering announced that the next meeting would be at the Call of the Chair. After the meeting adjourned, the next meeting was scheduled for Wednesday, May 27, 2020, at 10:30 a.m. via webcast, pursuant to procedures authorized by Executive Order N-29-20 issued by Governor Gavin Newsom.

10. **ADJOURNMENT**

The meeting adjourned at 2:13 p.m.

*/s/ Marcy Hiratzka*  
Marcy Hiratzka  
Clerk of the Boards