

Bay Area Air Quality Management District  
375 Beale Street, Suite 600  
San Francisco, CA 94105  
(415) 749-5073

Board of Directors Special Meeting  
Wednesday, December 1, 2021

### **APPROVED MINUTES**

*Note: Audio recordings of the meeting are available on the website of the  
Bay Area Air Quality Management District at  
[www.baaqmd.gov/bodagendas](http://www.baaqmd.gov/bodagendas)*

**This meeting was conducted under procedures in accordance with Assembly Bill 361. Members of the Board of Directors participated by teleconference.**

#### **CALL TO ORDER**

1. **Opening Comments:** Board of Directors (Board) Chairperson, Cindy Chavez, called the meeting to order at 8:01 a.m.

#### **Roll Call:**

Present: Chairperson Cindy Chavez; Vice Chairperson Karen Mitchoff; Secretary John Bauters; and Directors, Teresa Barrett, Rich Constantine, Pauline Russo Cutter, John Gioia, David Haubert, Lynda Hopkins, David Hudson, Davina Hurt, Tyrone Jue, Mark Ross, and Lori Wilson.

Absent: Directors Margaret Abe-Koga, David Canepa, Carole Groom, Erin Hannigan, Myrna Melgar, Nate Miley, Rob Rennie, Katie Ric, Brad Wagenknecht, and Shamann Walton.

#### **CONSENT CALENDAR (ITEMS 2 – 17)**

2. Continuation of Remote Teleconferencing per Assembly Bill (AB) 361 (Rivas)
3. Minutes of the Board of Directors Special Meeting of November 17, 2021
4. Board Communications Received from November 17, 2021, through November 30, 2021
5. Notices of Violations Issued and Settlements in Excess of \$10,000 in the Month of October 2021
6. Quarterly Report of the Executive Office and Division Activities for the Months of July 2021-September 2021
7. Quarterly Report of California Air Resources Board Representative – Honorable Davina Hurt
8. Notice of Proposed Amendments to the Air District's Administrative Code, Division II: Fiscal Policies & Procedures, Section 5 Allowable Expenses, 5.1 Director Travel Expenses
9. Proposed Regulatory Agenda for 2022
10. Authorization to Accept 2022 Carl Moyer Program and Greenhouse Gas Reduction Fund State Grant Funds from the California Air Resources Board

11. Authorization to Approve Proposed Grant Awards for the Fiscal Years 2021/2022 James Cary Smith Community Grant Program
12. Authorization to Amend Current Grant Agreement with Community Health Protection Grants Program Grantee, All Positives Possible
13. Authorization to Adopt CalPERS Resolution to Pay and Report the Value of Employer Paid Member Contribution
14. Advisory Council Meeting
  - 14.1 **ACTION REQUESTED:** Receive Committee Chair Summary Report of November 8, 2021
  - 14.2 Report of the Advisory Council Meeting of November 8, 2021
15. Stationary Source and Climate Impacts Committee Meeting
  - 15.1 **ACTION REQUESTED:** Receive Committee Chair Summary Report November 15, 2021
  - 15.2 Report of the Stationary Source and Climate Impacts Committee Meeting of November 15, 2021
16. Richmond Area Community Emissions Reduction Plan Steering Committee Meeting
  - 16.1 **ACTION REQUESTED:** Receive Committee Chair Summary Report of November 15, 2021
  - 16.2 Report of the Richmond Area Community Emissions Reduction Plan Steering Committee Meeting of November 15, 2021
17. Administration Committee Meeting
  - 17.1 **ACTION REQUESTED:** Receive Committee Chair Summary Report of November 17, 2021
  - 17.2 Report of the Administration Committee Meeting of November 17, 2021

The Committee recommends Board of Directors approval of the following:

- A) **ACTION REQUESTED:** Management Audit Vendor Qualification Recommendation
  - 1) *Enter discussions with vendors (Sjoberg Evashenk or TAP International) qualified under Request for Qualifications No. 2021-011, to establish a contract for management audit services in an amount not to exceed \$250,000.*
- B) **ACTION REQUESTED:** Request to Amend Fiscal Year Ending 2022 Budget to Increase Staffing
  - 1) *Amend the Fiscal Year Ending 2022 Budget to authorize the creation of four additional full-time positions (a Senior Deputy Executive Officer, Senior Assistant Counsel, Director/Officer, and Assistant Counsel) for immediate recruitment;*
  - 2) *Request that the vendor selected, to conduct the Air District's management audit, review the creation of the aforementioned positions and recruitment before offers of employment are made; and*
  - 3) *Direct Air District staff to present a status update to the Board on the work of MEB Consulting Group, no later than February 2022.*

## Public Comments

No requests received.

## Board Comments

Board Chair Chavez thanked Adan Schwartz Acting Legal Counsel and the Legal team for updating the NOV language to make it easier for the public to navigate.

## Board Action

Director Wagenknecht arrived 8:11 a.m.

Director Haubert made a motion, seconded by Director Cutter, to **approve** the Consent Calendar Items 2 through 17, inclusive; and the motion **carried** by the following vote of the Board:

AYES:	Barrett, Bauters, Chavez, Constantine, Cutter, Gioia, Haubert, Hopkins, Hudson, Hurt, Jue, Mitchoff, Ross, Wagenknecht, Walton, Wilson.
NOES:	None.
ABSTAIN:	None.
ABSENT:	Abe-Koga, Canepa, Groom, Hannigan, Melgar, Miley, Rennie, Rice.

## **PRESENTATION**

### **18. Environmental Justice Training Module: Structural Racism and Environmental Injustice**

The Board of Directors (Board) participated in the second Environmental Justice Training session with a focus on progress towards building relationships, partnerships and trust with communities, and how these partnerships can accelerate progress towards protecting air quality and public health. The second module builds upon the first module which focused on the historical connection between racial segregation and structural racism and current day environmental injustices in the Bay Area, and across our nation. The first part of the training was led by Azibuik Akaba, Acting Senior Policy Advisor, in which he led the Board through an exercise to draw and share a “mental map” of where they grew up; Board members were asked to analyze their “map” and how it influenced them today; Veronica Eady, Senior Deputy Executive Officer, reviewed the definition of procedural justice in relation to building trust with the community; staff shared a video clip of Ms. Margaret Gordon, West Oakland Environmental Indicators Project at a California Air Resources Board meeting; Ms. Eady introduced Vernice Miller-Travis, Executive Vice President for Environment and Sustainability Metropolitan Group and Co-Founder of West Harlem Environmental Action Coalition (WEACT); Ms. Eady interviewed Ms. Miller-Travis regarding the 30<sup>th</sup> Anniversary of the first People of Color Summit in which activists gathered in Washington D.C. to discuss environmental injustices across the country; Secretary Bauters asked Ms. Miller-Travis how can the Board further their education in environmental justice topics; Ms. Miller-Travis recommended conducting site visits and trips to physically see what communities are enduring to better understand how to assist them; Due to timing constraints, Board Chair Chavez requested that the remainder of the slides be summarized and staff can begin the next training module with the remaining content; Tim Williams, Diversity, Equity & Inclusion Manager, and Anna Lee, Community Engagement Manager, provided brief overviews revolving around

partnering with communities to advance environmental justice and the Air District’s work with a shared racial equity framework.

Public Comments

No requests received.

Board Comments

Chair Chavez thanked staff for the thoughtful training and for the guest speaker, Ms. Miller-Travs’s participation.

Board Action

None; receive and file.

**PUBLIC COMMENT ON NON-AGENDA MATTERS**

**19. Public Comment on Non-Agenda Items, Pursuant to Government Code Section 54954.3**

No requests received.

**BOARD MEMBERS’ COMMENTS**

**20. Board Members’ Comments**

None.

**OTHER BUSINESS**

**21. Report of the Executive Officer/APCO**

Jack P. Broadbent, Executive Officer/APCO waved the Executive Officer report.

**22. Chairperson’s Report**

Chair Chavez thanked the Board again for participating in this important training.

**16. Time and Place of Next Meeting**

Wednesday, December 15, 2021, at 8:30 a.m., via webcast, pursuant to procedures in accordance with Assembly Bill 361.

**17. Adjournment**

The meeting adjourned at 10:15 a.m.

*/s/ Justine Buenaflor*  
Justine Buenaflor  
Acting Clerk of the Boards