



BOARD OF DIRECTORS  
COMMUNITY EQUITY, HEALTH, AND JUSTICE COMMITTEE

BAY AREA  
AIR QUALITY  
MANAGEMENT  
DISTRICT

COMMITTEE MEMBERS

DAVINA HURT – CHAIR  
MARGARET ABE-KOGA  
JOELLE GALLAGHER  
ERIN HANNIGAN  
VICKI VEENKER

KATIE RICE – VICE-CHAIR  
BRIAN BARNACLE  
JOHN GIOIA  
NATE MILEY  
STEVE YOUNG

**MEETING LOCATION(S) FOR IN-PERSON ATTENDANCE BY  
COMMITTEE MEMBERS AND MEMBERS OF THE PUBLIC**

**Bay Area Metro Center  
1st Floor Board Room  
375 Beale Street  
San Francisco, CA 94105**

**Office of Contra Costa County  
Supervisor John Gioia  
11780 San Pablo Ave., Suite D  
El Cerrito, CA 94530**

**City of Palo Alto City Hall  
250 Hamilton Ave.  
Palo Alto, CA 94301**

**Santa Rosa Junior College Campus  
Doyle Library, Room 148  
1501 Mendocino Ave.  
Santa Rosa, CA, 95401**

**THE FOLLOWING STREAMING OPTIONS WILL ALSO BE PROVIDED**

**These streaming options are provided for convenience only. In the event that streaming connections malfunction for any reason, the Community Equity, Health and Justice Committee reserves the right to conduct the meeting without remote webcast and/or Zoom access.**

**The public may observe this meeting through the webcast by clicking the link available on the air district's agenda webpage at [www.baaqmd.gov/bodagendas](http://www.baaqmd.gov/bodagendas).**

**Members of the public may participate remotely via Zoom at <https://bayareametro.zoom.us/j/83611252303>, or may join Zoom by phone by dialing (669) 900-6833 or (408) 638-0968. The Webinar ID for this meeting is: 836 1125 2303**

**Public Comment on Agenda Items: The public may comment on each item on the agenda as the item is taken up. Members of the public who wish to speak on a matter on the agenda will have two minutes each to address the Committee on that agenda item, unless a different time limit is established by the Chair. No speaker who has already spoken on an item will be entitled to speak to that item again.**

**The Committee welcomes comments, including criticism, about the policies, procedures, programs, or services of the District, or of the acts or omissions of the Committee. Speakers shall not use threatening, profane, or abusive language which disrupts, disturbs, or otherwise impedes the orderly conduct of a Committee meeting. The District is committed to maintaining a workplace free of unlawful harassment and is mindful that District staff regularly attend Committee meetings. Discriminatory statements or conduct that would potentially violate the Fair Employment and Housing Act – i.e., statements or conduct that is hostile, intimidating, oppressive, or abusive – is *per se* disruptive to a meeting and will not be tolerated.**

# COMMUNITY EQUITY, HEALTH, AND JUSTICE COMMITTEE MEETING AGENDA

**WEDNESDAY, SEPTEMBER 20, 2023**

**1:00 PM**

**1. Call to Order - Roll Call**

*The Committee Chair shall call the meeting to order and the Clerk of the Boards shall take roll of the Committee members.*

**2. Pledge of Allegiance**

**CONSENT CALENDAR (Item 3)**

**3. Approval of the Draft Minutes of the Community Equity, Health, and Justice Committee Meeting of June 21, 2023**

*The Committee will consider approving the draft minutes of the Draft Minutes of the Community Equity, Health, and Justice Committee Meeting of June 21, 2023.*

**INFORMATIONAL ITEM(S)**

**4. Community Perspectives**

*This is an informational item only and will be presented by Jeff Ritterman, M.D., a member of the Air District's Community Advisory Council. Dr. Ritterman will provide insight on combating medical racism.*

**5. Bay Air Center: Technical Support for Air Quality Projects**

*This presentation will provide an update and an opportunity for the Community Equity, Health and Justice Committee to provide feedback on future direction of the Bay Air Center and the District's technical support for communities. The Bay Air Center is an Air District-funded third-party contract, which offers multi-faceted and dynamic resources and technical guidance, materials, and training on air monitoring and air quality data, with the goal of supporting efforts to understand and improve air quality across the Bay Area. This is an informational item only that will be presented by Michael Flagg, Principal Air Quality Specialist in the Meteorology and Measurement Division.*

## **OTHER BUSINESS**

### 6. Public Comment on Non-Agenda Matters

*Pursuant to Government Code Section 54954.3, members of the public who wish to speak on matters not on the agenda will be given an opportunity to address the Community Equity, Health and Justice Committee. Members of the public will have two minutes each to address the Committee, unless a different time limit is established by the Chair. The Committee welcomes comments, including criticism, about the policies, procedures, programs, or services of the District, or of the acts or omissions of the Committee. Speakers shall not use threatening, profane, or abusive language which disrupts, disturbs, or otherwise impedes the orderly conduct of a Committee meeting. The District is committed to maintaining a workplace free of unlawful harassment and is mindful that District staff regularly attend Committee meetings. Discriminatory statements or conduct that would potentially violate the Fair Employment and Housing Act – i.e., statements or conduct that is hostile, intimidating, oppressive, or abusive – is per se disruptive to a meeting and will not be tolerated.*

### 7. Committee Member Comments

*Any member of the Committee, or its staff, on his or her own initiative or in response to questions posed by the public, may: ask a question for clarification, make a brief announcement or report on his or her own activities, provide a reference to staff regarding factual information, request staff to report back at a subsequent meeting concerning any matter or take action to direct staff to place a matter of business on a future agenda. (Gov't Code § 54954.2)*

### 8. Report of the Deputy Executive Officer of Equity and Community Programs

### 9. Time and Place of Next Meeting

*Wednesday, October 18, 2023, at 1:00 p.m. at 375 Beale Street, San Francisco, CA 94105. The meeting will be in-person for the Community Equity, Health and Justice Committee members and members of the public will be able to either join in-person or via webcast.*

### 10. Adjournment

*The Committee meeting shall be adjourned by the Chair.*

**CONTACT:**

**MANAGER, EXECUTIVE OPERATIONS**  
**375 BEALE STREET, SAN FRANCISCO, CA 94105**  
[vjohnson@baaqmd.gov](mailto:vjohnson@baaqmd.gov)

**(415) 749-4941**  
**FAX: (415) 928-8560**  
**BAAQMD homepage:**  
[www.baaqmd.gov](http://www.baaqmd.gov)

- Any writing relating to an open session item on this Agenda that is distributed to all, or a majority of all, members of the body to which this Agenda relates shall be made available at the Air District's offices at 375 Beale Street, Suite 600, San Francisco, CA 94105, at the time such writing is made available to all, or a majority of all, members of that body.

**Accessibility and Non-Discrimination Policy**

The Bay Area Air Quality Management District (Air District) does not discriminate on the basis of race, national origin, ethnic group identification, ancestry, religion, age, sex, sexual orientation, gender identity, gender expression, color, genetic information, medical condition, or mental or physical disability, or any other attribute or belief protected by law.

It is the Air District's policy to provide fair and equal access to the benefits of a program or activity administered by Air District. The Air District will not tolerate discrimination against any person(s) seeking to participate in, or receive the benefits of, any program or activity offered or conducted by the Air District. Members of the public who believe they or others were unlawfully denied full and equal access to an Air District program or activity may file a discrimination complaint under this policy. This non-discrimination policy also applies to other people or entities affiliated with Air District, including contractors or grantees that the Air District utilizes to provide benefits and services to members of the public.

Auxiliary aids and services including, for example, qualified interpreters and/or listening devices, to individuals who are deaf or hard of hearing, and to other individuals as necessary to ensure effective communication or an equal opportunity to participate fully in the benefits, activities, programs and services will be provided by the Air District in a timely manner and in such a way as to protect the privacy and independence of the individual. Please contact the Non-Discrimination Coordinator identified below at least three days in advance of a meeting so that arrangements can be made accordingly.

If you believe discrimination has occurred with respect to an Air District program or activity, you may contact the Non-Discrimination Coordinator identified below or visit our website at [www.baaqmd.gov/accessibility](http://www.baaqmd.gov/accessibility) to learn how and where to file a complaint of discrimination.

Questions regarding this Policy should be directed to the Air District's Non-Discrimination Coordinator, Suma Peesapati, at (415) 749-4967 or by email at [speesapati@baaqmd.gov](mailto:speesapati@baaqmd.gov).

# BAY AREA AIR QUALITY MANAGEMENT DISTRICT

375 BEALE STREET, SAN FRANCISCO, CA 94105

FOR QUESTIONS PLEASE CALL (415) 749-4941

## EXECUTIVE OFFICE:

### MONTHLY CALENDAR OF AIR DISTRICT MEETINGS

#### SEPTEMBER 2023

<u>TYPE OF MEETING</u>	<u>DAY</u>	<u>DATE</u>	<u>TIME</u>	<u>ROOM</u>
Community Advisory Council Retreat (2-day event)	Thurs/Fri	14/15	11:00 a.m. / 8:00 a.m.	Sheraton Sonoma Wine Country Petaluma Hotel Ballroom 745 Baywood Drive Petaluma, CA 94954
Board of Directors Meeting	Wednesday	20	9:00 a.m.	1 <sup>st</sup> Floor Board Room
Board of Directors Community Equity, Health and Justice Committee	Wednesday	20	1:00 p.m.	1 <sup>st</sup> Floor Board Room

#### OCTOBER 2023

<u>TYPE OF MEETING</u>	<u>DAY</u>	<u>DATE</u>	<u>TIME</u>	<u>ROOM</u>
Board of Directors Meeting	Wednesday	4	9:00 a.m.	1 <sup>st</sup> Floor Board Room
Board of Directors Legislative Committee	Wednesday	4	10:30 a.m.	1 <sup>st</sup> Floor Board Room
Board of Directors Finance and Administration Committee	Wednesday	4	1:00 p.m.	1 <sup>st</sup> Floor Board Room
Board of Directors Stationary Source and Climate Impacts Committee	Wednesday	11	10:00 a.m.	1 <sup>st</sup> Floor, Yerba Buena Room
Board of Directors Mobile Source and Climate Impacts Committee	Wednesday	11	1:00 p.m.	1 <sup>st</sup> Floor, Yerba Buena Room
Board of Directors Meeting - CANCELLED	Wednesday	18	9:00 a.m.	1 <sup>st</sup> Floor Board Room
Board of Directors Special Finance and Administration Committee	Wednesday	18	10:00 a.m.	1 <sup>st</sup> Floor Board Room
Board of Directors Community Equity, Health and Justice Committee	Wednesday	18	1:00 p.m.	1 <sup>st</sup> Floor Board Room

HL 9/13/2023 – 12:55 p.m.  
G/Board/Executive Office/Moncal

**BAY AREA AIR QUALITY MANAGEMENT DISTRICT**

Memorandum

To: Chairperson Davina Hurt and Members  
of the Community Equity, Health and Justice Committee

From: Philip M. Fine  
Executive Officer/APCO

Date: September 20, 2023

Re: Approval of the Draft Minutes of the Community Equity, Health, and Justice  
Committee Meeting of June 21, 2023

RECOMMENDED ACTION

Approve the Draft Minutes of the Community Equity, Health, and Justice Committee Meeting of  
June 21, 2023.

BACKGROUND

None.

DISCUSSION

Attached for your review and approval are the Draft Minutes of the Community Equity, Health,  
and Justice Committee Meeting of June 21, 2023.

BUDGET CONSIDERATION/FINANCIAL IMPACT

None.

Respectfully submitted,

Philip M. Fine  
Executive Officer/APCO

Prepared by: Marcy Hiratzka  
Reviewed by: Vanessa Johnson

ATTACHMENTS:

1. Draft Minutes of the Community Equity, Health, and Justice Committee Meeting of June 21, 2023



Bay Area Air Quality Management District  
375 Beale Street, Suite 600  
San Francisco, CA 94105  
(415) 749-5073

Community Equity, Health & Justice Committee  
Wednesday, June 21, 2023

## **DRAFT MINUTES**

*This meeting was webcast, and a video recording is available on the website of the Bay Area Air Quality Management District at [www.baaqmd.gov/bodagendas](http://www.baaqmd.gov/bodagendas)*

### **CALL TO ORDER**

1. **Opening Comments:** Community Equity, Health & Justice Committee (Committee) Chairperson, Davina Hurt, called the meeting to order at 1:09 p.m.

#### **Roll Call:**

Present, In-Person (Bay Area Metro Center, 375 Beale Street, Board Room, San Francisco, California, 94105): Chairperson Davina Hurt, and Board Chair John J. Bauters.

Present, In-Person Satellite Location (Office of Contra Costa County Supervisor John Gioia, Conference Room, 11780 San Pablo Ave., Suite D, El Cerrito, California, 94530): Directors Joelle Gallagher, John Gioia, Erin Hannigan, Nate Miley, and Steve Young.

Present, In-Person Satellite Location (Palo Alto City Hall, 250 Hamilton Ave., 7th Floor, Palo Alto, California, 94301): Directors Margaret Abe-Koga and Vicki Veenker.

Present, In-Person Satellite Location (Santa Rosa Junior College, Doyle Library, Room 148, 1501 Mendocino Ave., Santa Rosa, California, 95401): Director Brian Barnacle.

Absent: Vice Chair Katie Rice.

2. **PLEDGE OF ALLEGIANCE**

### **CONSENT CALENDAR**

3. **APPROVAL OF THE DRAFT MINUTES OF THE COMMUNITY EQUITY, HEALTH & JUSTICE COMMITTEE MEETING OF MAY 17, 2023**

#### **Public Comments**

No requests received.

Committee Comments

None.

Committee Action

Board Chair Bauters made a motion, seconded by Director Young, to **approve** Minutes of the Community, Equity, Health & Justice Committee of May 17, 2023; and the motion **carried** by the following vote of the Committee:

AYES: Abe-Koga, Bauters, Gallagher, Gioia, Hannigan, Hurt, Veenker, Young.  
NOES: None.  
ABSTAIN: Miley.  
ABSENT: Barnacle, Rice.

**ACTION ITEMS**

**4. CONSIDER RECOMMENDING TO THE BOARD OF DIRECTORS ADOPTION OF THE COMMUNITY ADVISORY COUNCIL (CAC) CHARTER**

CAC Member William Goodwin gave the presentation *Vote on the Community Advisory Council Charter*, including: requested action; Governance Ad Hoc Committee; CAC Charter; CAC members; CAC member appointments; meetings; compensation; revisions to the CAC Charter; and next steps.

CAC Co-Chair Kevin Jefferson and CAC Member Dr. John Ritterman were present and made comments during and after the presentation.

Public Comments

No requests received.

Committee Comments

The Committee and staff discussed the number of required votes to pass a motion (CAC Charter Section 1.7.8.1 – Action at a Meeting; Quorum and Required Vote); the types of mandatory training (and their frequency) that CAC members are required to complete (Section 1.4.2.1 – Annual Trainings); the methodology used to determine the ratio of representatives per each Bay Area county, regarding the CAC’s composition (1.4.3.1 – Appointment of Members); the preference for at-large members to live (not work) in Marin, Napa, or Sonoma counties, and how at-large seats are filled (1.4.1 – Composition); the desire for the Board to be able to make revisions and add criteria (1.5.2.1 – Work Plan Ad Hoc Committee, 1.8.2.1 – Current Agenda Setting Process, 1.15 – Amendment of the CAC Charter), 1.16 – Compensation); and which voting bodies must make and approve recommendations for changes to the Charter to take effect.

Committee Action

Director Hannigan made a motion, seconded by Board Chair Bauters, to **approve** the revised proposed Community Advisory Council Charter, including additional changes discussed at the June 21, 2023 Community Equity, Health and Justice Committee meeting (proposed by Committee members); and the motion **carried** by the following vote of the Committee:

AYES: Abe-Koga, Barnacle, Bauters, Gallagher, Gioia, Hannigan, Hurt, Miley, Veenker, Young.  
NOES: None.  
ABSTAIN: None.  
ABSENT: Rice.

5. **CONSIDER RECOMMENDING TO THE BOARD OF DIRECTORS ADOPTION OF A RESOLUTION ESTABLISHING A GOVERNANCE STRUCTURE FOR THE COMMUNITY ADVISORY COUNCIL**

Miriam Torres, Senior Advanced Projects Advisor, gave the staff presentation *Vote to Consider Recommending to the Board of Directors for Approval a Resolution Establishing a Governance Structure for the Community Advisory Council*, including: requested action; background; resolution; CAC governing structure; and Compensation Policy and Procedures.

Public Comments

No requests received.

Committee Comments

None.

Committee Action

Chair Hurt made a motion, seconded by Board Chair Bauters, to **approve** a resolution establishing a governance structure for the Community Advisory Council; and the motion **carried** by the following vote of the Committee:

AYES: Abe-Koga, Barnacle, Bauters, Gallagher, Hannigan, Hurt, Miley, Veenker, Young.  
NOES: None.  
ABSTAIN: None.  
ABSENT: Gioia, Rice.

**INFORMATIONAL ITEMS**

**6. INCENTIVE PROGRAMS TARGETING HEAVY-DUTY MOBILE SOURCES FOR COMMUNITY HEALTH**

Karen Schkolnick, Director of the Strategic Incentives Division, gave the staff presentation *Incentive Programs Targeting Mobile Heavy-Duty Sources for Community Health*, including: outline; priority communities; mobile source Diesel Particulate Matter (DPM) emissions and health impact; Owning Our Air: West Oakland Community Action Plan; grants for heavy-duty mobile equipment; eligible categories; emissions reductions from grants that benefit priority communities; and 2022 highlights and next steps.

Public Comments

Public comments were given by Ken Szutu, Vallejo Citizen Air Monitoring Network.

Committee Comments

The Committee and staff discussed the request for identification of the disadvantaged community east of Fairfield in the priority communities map; the number of grants that have been awarded to how are small businesses/small fleet operators; and whether the Board may revise the current competitive solicitation structure for the various grant programs that the Air District administers, in consideration of equity issues.

Committee Action

None; receive and file.

**7. COMMUNITY ADVISORY COUNCIL UPDATE FROM MAY 18, 2023 MEETING**

CAC Co-Chairs Kevin Jefferson gave the presentation *Overview of the May 18, 2023 CAC Meeting*, including: requested action; outline; Transportation Fund for Clean Air (TFCA) County Program Manager Fund; and introduction to Air District rule development.

Public Comments

No requests received.

Committee Comments

None.

Committee Action

None; receive and file.

**OTHER BUSINESS**

**8. PUBLIC COMMENT ON NON-AGENDA MATTERS**

No requests received.

**9. COMMITTEE MEMBER COMMENTS**

Board Chair Bauters acknowledged both Lesbian, Gay, Bisexual, Transgender and Queer (LGBTQ) Pride Month and Juneteenth, which are celebrated in the month of June.

**10. REPORT OF THE DEPUTY EXECUTIVE OFFICER OF EQUITY AND COMMUNITY PROGRAMS**

Dr. Philip M. Fine, Executive Officer/Air Pollution Control Officer, explained that each month, the Air District's Diversity, Equity, and Inclusion Office hosts events and discussions that are designed to elevate and celebrate historical and annual heritage months. He gave the following updates:

- The Air District will support San Francisco's Pride Celebration and Parade on June 24-25.
- The Air District will host a virtual discussion with the GLBT (Gay, Lesbian, Bisexual, Transgender) Historical Society on June 27 at 1:00pm. The presentation will include the history of the pride flag and items from the organization's archive.
- The Air District is in the process of forming an LGBTQ+ Employee Resource Group.
- In June, the Air District celebrates Juneteenth, Pride Month, and National Caribbean-American Heritage Month.

**11. TIME AND PLACE OF NEXT MEETING**

At the end of the meeting, the next meeting was scheduled for Wednesday, July 19, 2023. After the meeting adjourned, the next meeting was scheduled for Wednesday, September 20, 2023, at 1:00 p.m. at 375 Beale Street, San Francisco, CA 94105. The meeting will be in-person for the Community Equity, Health, and Justice Committee members and members of the public will be able to either join in-person or via webcast.

**12. ADJOURNMENT**

The meeting was adjourned at 2:30 p.m.

Marcy Hiratzka  
Clerk of the Boards

**BAY AREA AIR QUALITY MANAGEMENT DISTRICT**

Memorandum

To: Chairperson Davina Hurt and Members  
of the Community Equity, Health and Justice Committee

From: Philip M. Fine  
Executive Officer/APCO

Date: September 20, 2023

Re: Community Perspectives

RECOMMENDED ACTION

None; receive and file.

BACKGROUND

The Community Equity, Health and Justice Committee provides local and regional community environmental justice advocates and local leaders a platform to present and share their expertise and/or lived experiences. Specific subjects/topics will vary based upon each Community Perspective member's unique experience.

Founded in 1979, the San Francisco Bay Physicians for Social Responsibility is a nonprofit education and advocacy organization that combines the power of community activism with the knowledge and credibility of health professionals to promote public policies that support human and environmental health. The organization's work is anchored in racial, social, and environmental justice, climate change, and nuclear weapon abolition.

DISCUSSION

Dr. Ritterman is on the Board of Directors for the San Francisco Bay Physicians for Social Responsibility and a councilmember for the Air District's Community Advisory Council. Dr. Ritterman will discuss combating medical racism and air pollution.

Dr. Ritterman is a retired Chief of Cardiology at the Kaiser Permanente Richmond Medical Center where he worked for 29 years. He served on the Richmond City Council and proposed the first municipal soda tax. Although the measure failed, he worked to help pass a similar measure in Berkeley, CA and in Mexico. He is also an active Board member of the Human Rights Commission.

BUDGET CONSIDERATION/FINANCIAL IMPACT

None.

Respectfully submitted,

Philip M. Fine  
Executive Officer/APCO

Prepared by: Lisa Flores and Tim Williams

Reviewed by: Veronica Eady

ATTACHMENTS:

None

**BAY AREA AIR QUALITY MANAGEMENT DISTRICT**

Memorandum

To: Chairperson Davina Hurt and Members  
of the Community Equity, Health and Justice Committee

From: Philip M. Fine  
Executive Officer/APCO

Date: September 20, 2023

Re: Bay Air Center: Technical Support for Air Quality Projects

RECOMMENDED ACTION

None; receive and file.

BACKGROUND

Availability in sensor technology, increased community-led air quality data collection, and a growing interest in local air quality issues and air quality data has resulted in a dramatic increase in the number of requests the Air District receives for technical support, training, and guidance around air monitoring, sensors, and air quality data. The Bay Air Center program was developed to be responsive to these evolving technical support needs of Bay Area communities. The Bay Air Center provides technical guidance, materials, and training to Bay Area community members and organizations, free of charge, to support their efforts to understand and improve air quality. The Bay Air Center is also intended to be a dynamic resource that is tailored to community-specific needs and is designed to accommodate a variety of requests on different areas of interest.

DISCUSSION

The purpose of this presentation is to provide the Community Equity, Health and Justice Committee and the public with an update and an opportunity to provide feedback on future direction of the Bay Air Center and the District's technical support for communities, including background on initial needs assessment, guiding principles, technical support to communities, recent accomplishments, and next steps for program planning and implementation.

BUDGET CONSIDERATION/FINANCIAL IMPACT

The Board approved the APCO to execute this contract on March 14, 2019 for an amount not to exceed \$540,000. The Board authorized the APCO to execute a contract amendment on June 3, 2020 to increase the not to exceed amount of the existing contract to \$1,013,000. The funds to support the remaining unspent amount for this contract are included in the FYE 2024 budget approved by the Board.



Respectfully submitted,

Philip M. Fine  
Executive Officer/APCO

Prepared by: Kate Hoag, Michael Flagg  
Reviewed by: Ranyee Chiang

ATTACHMENTS:

None