

Bay Area Air Quality Management District  
375 Beale Street, Suite 600  
San Francisco, CA 94105  
(415) 749-5073

Finance and Administration Committee  
Wednesday, June 7, 2023

## **APPROVED MINUTES**

*This meeting was webcast, and a video recording is available on the website of the Bay Area Air Quality Management District at [www.baaqmd.gov/bodagendas](http://www.baaqmd.gov/bodagendas)*

### **CALL TO ORDER**

1. **Opening Comments:** Finance and Administration Committee (Committee) Chairperson, John J. Bauters, called the meeting to order at 1:02 p.m.

#### **Roll Call:**

Present, In-Person (375 Beale Street, Board Room, San Francisco, California, 94105): Chairperson John J. Bauters; Vice Chairperson Davina Hurt; and Directors Margaret Abe-Koga, Tyrone Jue, Sergio Lopez.

Present, In-Person Satellite Location (Office of Alameda County Supervisor David Haubert, 4501 Pleasanton Ave., Pleasanton, CA 94566): Director David Haubert.

Present, In-Person Satellite Location (Sonoma County Administrator's Office, 575 Administration Drive, Sunroom, Suite# 110A, Santa Rosa, CA 95403): Director Lynda Hopkins.

Absent: Directors Brian Barnacle, David Hudson, Katie Rice, and Mark Ross.

2. **PLEDGE OF ALLEGIANCE**

### **CONSENT CALENDAR**

3. **APPROVAL OF THE DRAFT MINUTES OF THE FINANCE AND ADMINISTRATION COMMITTEE MEETING OF MAY 3, 2023**
4. **HEARING BOARD QUARTERLY REPORT: JANUARY – MARCH 2023**

#### **Public Comments**

No requests received.

Committee Comments

None.

Committee Action

Director Lopez made a motion, seconded by Vice Chair Hurt, to **approve** the Consent Calendar, Items 3 and 4; and the motion **carried** by the following vote of the Committee:

AYES: Abe-Koga, Bauters, Haubert, Hopkins, Hurt, Jue, Lopez.  
NOES: None.  
ABSTAIN: None.  
ABSENT: Barnacle, Hudson, Rice, Ross.

**ACTION ITEM**

**5. CONDUCT INTERVIEWS AND CONSIDER RECOMMENDING BOARD OF DIRECTORS APPROVAL OF CANDIDATES FOR APPOINTMENT TO THE AIR DISTRICT’S HEARING BOARD**

The Committee conducted interviews of three candidates who were applying for various vacant seats on the Air District’s Hearing Board. During the meeting, it was discovered that one of the three candidates was not eligible for the vacant positions Professional Engineer Category that he applied for, lacking a California Professional Engineer License. He was instead considered with the other two candidates for the position of Alternate member in the Public Category. The candidates were asked the following questions by the Committee: how their experience and perspectives might assist the Hearing Board in reviewing and deciding cases; their knowledge and experience regarding air quality matters; their experience serving on other boards or commissions; why they became interested in this opportunity; whether things from their personal or professional backgrounds may conflict with serving on the Hearing Board; and their availability to serve on the Hearing Board.

Public Comments

No requests received.

Committee Comments

The Committee and staff discussed the fact that the two vacancies within the Professional Engineer Category will continue to be vacant until the next recruitment; why the fourth candidate that was supposed to be interviewed withdrew at the last minute; and what constitutes a “conflict” and whether Hearing Board members recuse themselves from certain matters brought before the Hearing Board.

Committee Action

Chair Bauters made a motion, seconded by Director Lopez, to recommend the Board **approve** the appointment of Dr. Fung Lam, as Alternate Member in the Public category of the Hearing Board; and the motion **carried** by the following vote of the Committee:

AYES: Abe-Koga, Bauters, Haubert, Hopkins, Hurt, Jue, Lopez.  
NOES: None.  
ABSTAIN: None.  
ABSENT: Barnacle, Hudson, Rice, Ross.

**OTHER BUSINESS**

**6. PUBLIC COMMENT ON NON-AGENDA MATTERS**

No requests received.

**7. COMMITTEE MEMBER COMMENTS**

None.

**8. TIME AND PLACE OF NEXT MEETING**

Wednesday, July 5, 2023, at 1:00 p.m. at 375 Beale Street, San Francisco, CA 94105. The meeting will be in-person for the Committee members and members of the public will be able to either join in-person or via webcast.

**9. ADJOURNMENT**

The meeting was adjourned at 2:14 p.m.

*/s/ Marcy Hiratzka*  
Marcy Hiratzka  
Clerk of the Boards