

Bay Area Air District  
375 Beale Street, Suite 600  
San Francisco, CA 94105  
(415) 749-5073

Board of Directors Meeting  
Wednesday, December 3, 2025

## **APROVED MINUTES**

*This meeting was webcast, and a video recording is available on the website of the Bay Area Air District at [www.baaqmd.gov/bodagendas](http://www.baaqmd.gov/bodagendas)*

### **CALL TO ORDER**

1. **Opening Comments:** Board of Directors (Board) Chairperson, Lynda Hopkins, called the meeting to order at 10:09 a.m.

#### **Roll Call:**

Present, In-Person (Bay Area Metro Center, 375 Beale Street, 1<sup>st</sup> Floor Board Room, San Francisco, CA, 94105): Chairperson Lynda Hopkins; Vice Chairperson Vicki Veenker; and Directors Brian Barnacle, Juan González III, Tyrone Jue, Shamann Walton, and Steve Young.

Present, Remote Teleconferencing Location: (Office of Santa Clara County, 70 W. Hedding St, 10<sup>th</sup> Floor Conference Room, San Jose, CA 95110): Directors Margaret Abe-Koga, David Haubert, and Otto Lee.

Present, Remote Teleconferencing Location: (Solano County Administration Building, 675 N. Texas St. Room A168, Fairfield, CA 94533): Director Monica Brown.

Present, Remote Teleconferencing Location: (Alameda County Board of Supervisors District 3, 101 Callan Ave., Suite 103, San Leandro, CA 94577): Director Lena Tam.

Present, Remote Teleconferencing Location: (San Bruno City Hall, Conference Room 115, 567 El Camino Real, San Bruno, CA 94066): Director Rico E. Medina.

Present, Remote Teleconferencing Location: (San Mateo County Board of Supervisors' Office, 5<sup>th</sup> Floor, 500 County Center, Redwood City, CA 94063): Director Ray Mueller.

Absent: Directors Dionne Adams, Ken Carlson, Brian Colbert, Noelia Corzo, Joelle Gallagher, John Gioia, Bilal Mahmood, Gabe Quinto, and Mark Salinas.

## 2. PLEDGE OF ALLEGIANCE

### **CLOSED SESSION (10:11 a.m.)**

#### Public Comments

No requests received.

## 3. PUBLIC EMPLOYEE APPOINTMENT AND EMPLOYMENT PURSUANT TO GOVERNMENT CODE SECTION 54957(b)

*Title: Executive Officer/Air Pollution Control Officer (APCO)*

**Reportable Action:** Chair Hopkins reported that the proposed Employment Agreement with Executive Officer Philip M. Fine for a second three-year term, from February 21, 2026, through February 20, 2029, would be discussed in Item 34 (Approval of the Executive Officer's Employment Agreement), later in the meeting.

### **OPEN SESSION (11:21 a.m.)**

## 4. SPECIAL ORDERS OF THE DAY

Chair Hopkins welcomed the following new employees: Dr. Andrea Polidori, Deputy Executive Officer of Science; Tayo Ajose, Principal Human Resources Analyst in the Human Resources Division; Byron Rice, Senior Air Quality Specialist in the Meteorology and Measurement Division; and Kiyana Woods, Human Resources Analyst II in the Human Resources Division. In addition, Chair Hopkins congratulated retiring employees, Chris Berglund, Air Quality Specialist II, in the Compliance & Enforcement Division, and Rochele Henderson, Staff Specialist II, in the Legal Division, for their 35 years and 36 years of service, respectively.

### **CONSENT CALENDAR (ITEMS 5 – 33)**

5. Approval of the Draft Minutes of the Board of Directors Meeting of October 1, 2025
6. Board Communications Received from October 1, 2025, through December 2, 2025
7. Notices of Violations (NOV) Issued and Settlements in Excess of \$10,000 in the Months of September and October 2025
8. Personnel Out-of-State Business Travel Report for September-October 2025
9. Authorization of Salary Adjustment for Management Positions
10. Authorization to Amend Contract with Nancy S. Feldman for Consulting Advice and Management Support for Enforcement Case Resolution and Litigation
11. Authorization to Amend Contract with Randi Wallach for Legal Support Services for Grants Programs
12. Authorization to Purchase Equipment from Multiple Vendors to Support Air Monitoring Programs
13. Authorization to Execute Lease Amendments for Two Air Monitoring Sites
14. Authorization to Procure Equipment and Services from Agilaire, LLC to Support Air Monitoring Data Acquisition Systems

15. Authorization to Accept Clean Cars for All Program Funds from the California Air Resources Board  
[Click here to view Board Resolution No. 2025-12](#)
16. Authorization to Execute a Professional Services Agreement with GRID Alternatives Bay Area to Provide Consumer Education and Support for the Clean Cars for All Program
17. Authorization to Execute a Master Services Agreement for a Grants Management System and to Purchase Salesforce Licenses
18. Transportation Fund for Clean Air Policies Commencing Fiscal Year 2026-2027
19. Fiscal Year Ending 2025 Charge! Program Project Recommendations
20. Amendment of Sections 8.2, 9.3, 9.4, and 3.4 of the Administrative Code
21. Proposed Board and Committee Meeting Schedule for Calendar Year 2026  
[Click here to view Board Resolution No. 2025-13](#)
22. Publication of 2026 Regulatory Agenda
23. Appointment of Community Advisory Council Members
24. Appointment of Advisory Council Members
25. Report of the Community Advisory Council Meeting of September 18, 2025
26. Report of the Two Advisory Council Meetings of October 6, 2025
27. Report of the Policy, Grants, and Technology Committee Meeting of October 15, 2025
28. Report of the Finance and Administration Committee Meeting of October 15, 2025
29. Report of the Stationary Source Committee Meeting of November 12, 2025
30. Report of the Community Equity, Health, and Justice Committee Meeting of November 12, 2025
31. Report of the Policy, Grants, and Technology Committee Meeting of November 19, 2025
32. Report of the Finance and Administration Committee Meeting of November 19, 2025
33. Report of the Community Advisory Council Meeting of November 20, 2025

#### Public Comments

No requests received.

#### Board Comments

Director Young pulled Item 19 (Fiscal Year Ending 2025 Charge! Program Project Recommendations), observing that there were no installation grants allocated within Solano County. He asked whether there were any applicants for this program from Solano County, and current outreach practices by the Air District. Director Brown asked whether the Board members had been informed of this grant program when the funding cycle began.

#### Board Action

Director González made a motion, seconded by Director Walton, to approve Consent Calendar Items 5 through 33, excluding Item 19; and the motion **carried** by the following vote of the Board:

AYES: Abe-Koga, Barnacle, Brown, González, Haubert, Hopkins, Jue, Lee, Medina, Mueller, Tam, Veenker, Walton, Young.  
ABSTAIN: None.  
NOES: None.  
ABSENT: Adams, Carlson, Colbert, Corzo, Gallagher, Gioia, Mahmood, Quinto, Salinas.

Director González made a motion, seconded by Vice Chair Veenker, to approve Consent Calendar Item 19; and the motion **carried** by the following vote of the Board:

AYES: Abe-Koga, Barnacle, Brown, González, Haubert, Hopkins, Jue, Lee, Medina, Mueller, Tam, Veenker, Walton, Young.  
ABSTAIN: None.  
NOES: None.  
ABSENT: Adams, Carlson, Colbert, Corzo, Gallagher, Gioia, Mahmood, Quinto, Salinas.

## **ACTION ITEMS**

### **34. APPROVAL OF THE EXECUTIVE OFFICER'S EMPLOYMENT AGREEMENT**

Chair Hopkins reported that the Board of Directors considered approving an Employment Agreement with Executive Officer Philip M. Fine for a second three-year term, from February 21, 2026 through February 20, 2029, and authorizing the Board Chairperson to execute the agreement. She read the following statement:

*Pursuant to Government Code Section 54953©(3), before taking final action on an employment agreement for a local agency executive, or a salary or benefit increase for a current local agency executive, the Board must provide an oral summary of the salary and/or fringe benefits for the local agency executive. "Local agency executive" is further defined by Government Code Section 3511.1(d)(1)-(3) as "the Chief Executive Officer", a "Deputy Chief Executive Officer", or an "Assistant Chief Executive Officer" of a local agency. For consideration of the Board today, there is a contract for an individual who is a "local agency executive" within the meaning of the law. Accordingly, for the contract, we will read the following information into the record:*

*The position of the local agency executive is "Executive Officer/Air Pollution Control Officer". The term of the renewed employment contract between the Air District and the Executive Officer/APCO is from February 21, 2026, to February 20, 2029. The salary to be paid is \$454,844.62 per year, subject to annual cost of living increase adjustments and potential increases in the future, and other elements of compensation listed in the contract will include the same fringe benefits as provided to non-representative Air District executive management staff, annual leave and management leave, and beginning March 1, 2026, the District shall match the executive officer's contribution to his 457b deferred comp account, up to \$15,500."*

### **Public Comments**

No requests received.

Board Comments

None.

Board Action

Director González made a motion, seconded by Director Young, to **approve** an Employment Agreement with Executive Officer Philip M. Fine for a second three-year term, from February 21, 2026 through February 20, 2029, and **authorize** the Board Chairperson to execute the agreement; and the motion **carried** by the following vote of the Board:

AYES: Abe-Koga, Barnacle, Brown, González, Haubert, Hopkins, Jue, Lee, Medina, Mueller, Tam, Veenker, Walton, Young.  
ABSTAIN: None.  
NOES: None.  
ABSENT: Adams, Carlson, Colbert, Corzo, Gallagher, Gioia, Mahmood, Quinto, Salinas.

**35. ELECTION OF A CHAIRPERSON AND VICE-CHAIRPERSON OF THE BOARD OF DIRECTORS FOR THE 2026-2027 TERM**

The Board of Directors received a report of the Nominating Committee, which met at 9:30 a.m. preceding the Board of Directors meeting. Chair Hopkins reported that she had recused herself from Item 4 of the Nominating Committee’s agenda (Consideration and Recommendation of Board Officer Candidates for the 2026-2027 Term) as she was one of the candidates under consideration. Therefore, Alexander Crockett, General Counsel, explained that the Nominating Committee discussed the two candidates that were nominated (who happened to be incumbents) Lynda Hopkins for Chairperson and Vicki Veenker for Vice Chairperson. The Nominating Committee recommended that they both be elected to their respective Board Officer positions for the 2026-2027 Term.

Public Comments

Public comments were given by Olga Mandrussow; and Dr. Stephen Rosenblum, Palo Alto resident.

Board Comments

None.

Board Action

Director Lee made a motion, seconded by Director Tam, to **elect** Lynda Hopkins as Board Chairperson and Vicki Veenker as Vice-Chairperson for the 2026-2027 Term (January 1, 2026 to December 31, 2027); the motion **carried** by the following vote of the Board:

AYES: Abe-Koga, Barnacle, Brown, González, Haubert, Hopkins, Jue, Lee, Medina, Mueller, Tam, Veenker, Walton, Young.  
ABSTAIN: None.  
NOES: None.  
ABSENT: Adams, Carlson, Colbert, Corzo, Gallagher, Gioia, Mahmood, Quinto, Salinas.

## **INFORMATIONAL ITEM**

### **36. OVERVIEW OF SOCIOECONOMIC ANALYSES FOR AIR DISTRICT RULEMAKING**

Leonid Bak, Economist and Senior Advanced Projects Advisor, gave the staff presentation *Overview of Socioeconomic Analyses for Air District Rulemaking*, including: outline; rule development requirements; statutory requirements; overview of socioeconomic analyses and current process; limitations of analysis; additional information for decision making; health and equity assessments (examples); 2021 Amendments to Rule 6-5: Refinery Fluidized Catalytic Cracking Unit (FCCU) – Modeled Particulate Matter (PM)<sub>2.5</sub> Levels & Residential Demographics; 2021 Amendments to Rule 6-5: Refinery FCCUs – Exposure Disparities; 2021 Amendments to Rule 6-5: Refinery FCCUs – Health Benefits; expanded socioeconomic impact analysis (example and potential future work); recent comments and discussion; and next steps.

#### **Public Comments**

Public comments were given by Arieann Harrison, Marie Harrison Community Foundation; Mark Williams, Jr., Environmental Justice League (EJL); Tim Sbranti, Contra Costa Building and Construction Trades Council; Yvonne Eashman, ELP; Tina Flores; P. Anthony Thomas, ELP; Leon Marchal, International Brotherhood of Electrical Workers (IBEW) Local 302; Drew Sage, Berkeley resident; Eddie Williams, Oakland resident; Ajanae Young, ELP; Rachel Schumake, IBEW Local 302; Tim Jeffreies; Charmaine Robinson, EJL; Evelyn Darnes, EJL; Yvonne Williams, Pinole resident; Chuck Leonard, United Association Steamfitters Local 342; L. Johnson, EJL; Jared Butler, Pittsburg resident; Adrianna Williams, Prescott Middle School; Michael Randall, EJL; Melody Davis, Parent Voices; Tina Flores, EJL; Millicent Hunter, EJL; Camika Robinson, EJL; Drew Sage; and Terrell Lawson, EJL.

#### **Board Comments**

The Board and Air District staff discussed the desire that an ad hoc or subcommittee or working group be formed by the Board's Stationary Source Committee to develop a socioeconomic impact analysis policy, which includes the involvement of industry representatives; whether PM<sub>2.5</sub> is an appropriate metric for measuring refinery emissions; whether health benefits are required by the California Health and Safety Code (Section 40728.5); and the importance of considering neutral and accurate information/data.

#### **Board Action**

No action taken.

## **OTHER BUSINESS**

### **37. PUBLIC COMMENT ON NON-AGENDA MATTERS**

Public comments were given by Arieann Harrison, Marie Harrison Community Foundation; Tim Sbranti, Contra Costa Building and Construction Trades Council; and Rochele Henderson, an Air District Employee who provided comments in her personal capacity.

*At 12:51 p.m., a quorum of Board members (in any location) was lost, and the meeting was forced to adjourn. Items 38, 39, and 40 did not occur.*

### **38. BOARD MEMBER COMMENTS**

### **39. REPORT OF THE EXECUTIVE OFFICER / APCO**

### **40. CHAIRPERSON'S REPORT**

### **41. TIME AND PLACE OF NEXT MEETING**

Wednesday, January 28, 2026, at 10:00 a.m. The meeting will be held in-person at 252 2<sup>nd</sup> Street, Oakland, CA 94607. Members of the Board of Directors and the public may attend at this in-person location, and members of the public may also attend virtually via webcast.

### **42. ADJOURNMENT**

The meeting was adjourned at 12:51 p.m.

*/s/ Marcy Hiratzka*  
Marcy Hiratzka  
Clerk of the Boards