

Bay Area Air District
375 Beale Street, Suite 600
San Francisco, CA 94105
(415) 749-5073

Finance and Administration Committee Meeting
Wednesday, March 18, 2026

APPROVED MINUTES

This meeting was webcast, and a video recording is available on the website of the Bay Area Air District at www.baaqmd.gov/bodagendas

CALL TO ORDER

1. **Opening Comments:** Finance and Administration Committee (Committee) Chairperson, Lynda Hopkins, called the meeting to order at 1:12 p.m.

Roll Call:

Present, In-Person (Bay Area Metro Center, 375 Beale Street, 1st Floor Board Room, San Francisco, CA, 94105): Chairperson Lynda Hopkins; and Directors Brian Colbert, Tyrone Jue, and Vicki Veenker.

Present, In-Person Satellite Location: (Office of Alameda County Supervisor David Haubert, Scott Haggerty House, 4501 Pleasanton Avenue, Pleasanton, CA 94566): Director Haubert.

Absent: Vice Chairperson Juan González; and Directors Noelia Corozo and Linda Sell.

2. **PLEDGE OF ALLEGIANCE**

CONSENT CALENDAR

3. **APPROVAL OF THE DRAFT MINUTES OF THE FINANCE AND ADMINISTRATION COMMITTEE MEETING OF FEBRUARY 18, 2026**

Public Comments

No requests received.

Committee Comments

None.

Committee Action

Director Jue made a motion, seconded by Director Veenker, to **approve** the Draft Minutes of the Finance and Administration Committee Meeting Of February 18, 2026; and the motion carried by the following vote of the Committee:

AYES: Colbert, Haubert, Hopkins, Jue, Veenker.
NOES: None.
ABSTAIN: None.
ABSENT: Corzo, González, Sell.

ACTION ITEM

4. PROPOSED FISCAL YEAR 2026-2027 BUDGET AND FEE REGULATION AMENDMENTS

Hyacinth Hinojosa, Deputy Executive Officer of Finance and Administration, Stephanie Osaze, Director of Finance, Fred Tanaka, Engineering Manager, and Mark Gage, Principal Air Quality Engineer, gave the staff presentation *Proposed Fiscal Year 2026-2027 Budget and Fee Regulation Amendments*, including: outline; recommended action; budget highlights; FY 2026-2027 all funds budget by revenue and expense type; FY 2026-2027 General Fund budget by type; financial forecast; budget summary- ongoing investments; budget summary- new investments; budget summary- other considerations; budget summary- sources and uses; General Fund reserves trend; General Fund reserve proposed designations and uses; medical retiree plan funding status/policy; pension plan funding status/policy; FY 2026-2027 budget by service area; service area: engineering & compliance; service area: equity & community programs; service area: finance and administration; service area: general counsel; service area: information management; service area: policy; service area: public affairs; service area: science; staff overview; organizational efficiency add/delete positions; BaREATHE study: Bay Area Regional Evaluation of Air Toxics and Health Effects; cost recovery background; cost recovery limitations; cost recovery background: trends; cost recovery background: trends example; cost recovery strategies; proposed fee regulation amendments; other proposed changes – general; other proposed changes – new fee; other proposed changes – fee reduction; other proposed changes – fee removal; other proposed changes – reclassification; impact on large facilities – permit renewal; impact on small facilities – permit renewal; budget & fee regulation schedule; recommended action; questions and discussion.

Public Comments

Public comments were given by Bob Brown, Western States Petroleum Association; and Peter Okurowski, California Council for Environmental and Economic Balance.

Committee Comments

The Committee and staff discussed the proposal for the Committee to focus their questions and comments on the proposed budget, and that the fee schedule be brought back to the Committee for additional deliberation at a future meeting, given several public comments focused on the fee schedule; the appreciation for the proposed budget’s alignment with the Air District’s strategic plan and priorities, highlighting its focus on reducing permitting backlog, investing in technology, supporting impacted communities, and maintaining long-term fiscal discipline; the request for

clarification of the “off-ramp” for reserve funded limited-term contract employees (LTCEs) being used to address the permitting backlog; comments on the use of reserves, noting the one-time and ongoing reserve funding investments (including LTCEs, refinery community air monitoring program, and the Community Investments Office; and questions on how these expenses would be sustainably funded in the future without relying on reserves indefinitely and whether they were intended to be short-term or ongoing costs.

Committee Action

Director Veenker made a motion, seconded by Director Colbert, to recommend that the Board **adopt** the Fiscal Year 2026-2027 Proposed Budget with proposed staffing recommendations (fee regulation amendments will be considered separately, in the future); and the motion carried by the following vote of the Committee:

AYES: Colbert, Haubert, Hopkins, Jue, Veenker.
NOES: None.
ABSTAIN: None.
ABSENT: Corzo, González, Sell.

OTHER BUSINESS

5. PUBLIC COMMENTS ON NON-AGENDA MATTERS

No requests received.

6. COMMITTEE MEMBER COMMENTS

None.

7. TIME AND PLACE OF NEXT MEETING

Wednesday, April 15, 2026, at 1:00 p.m. The meeting will be held in-person at the Bay Area Metro Center and at satellite locations as may be specified on the meeting agenda using a remote teleconferencing link. Members of the Finance and Administration Committee and the public may attend at any of those in-person locations, and members of the public may also attend virtually via webcast.

8. ADJOURNMENT

The meeting was adjourned at 1:59 p.m.

/s/ Marcy Hiratzka
Marcy Hiratzka
Clerk of the Boards