

MARSH MANAGEMENT FIRE PROCEDURES FOR BURNING IN THE SUISUN MARSH WILDLIFE AREA

(Revised August 12, 2025)

To conduct a controlled marsh management fire in the Suisun Marsh, follow steps 1-5. More information is available on the Bay Area Air District website at <https://www.baaqmd.gov/permits/open-burn> or by calling the Open Burn Line at **(415) 749-4600**.

1. Submit a Smoke Management Plan (SMP):

- Submit a completed SMP to the **California Department of Fish and Wildlife (DFW), Grizzly Island Office** for certification. Allow **two weeks** for review.
- The SMP must include **Landowner's certification** and a **property map** showing areas and acreages to be burned.
- DFW will review the SMP to ensure the burn improves wildlife or game habitat (Health and Safety Code Section 41861).
- After certifying the SMP, DFW will **forward it to the Bay Area Air District for final approval** (allow **30 days** for review).
- Upon approval, the Bay Area Air District will email the approved SMP and an invoice to the burner, and the approved SMP to the appropriate Fire District (Suisun, Fairfield - formerly Cordelia, or Montezuma) for consideration of a Burn Permit.

2. Obtain a Burn Permit:

- Secure a Burn Permit from your **local Fire Protection District** (allow **7 days** for processing).
- A pre-burn inspection may be required.
- Burn Permits must be **picked up and signed** by the authorized person at the Fire District office.
- **Both a Burn Permit and an approved SMP are required before burning.**

3. Day Before the Burn:

- Request an **"Acreage Burning Allocation"** by **9:00 a.m.** by calling **(415) 749-4915**.
- Leave a message with:
 - i. **SRCD property name and number.**
 - ii. **Proposed acreage** to be burned.
 - iii. **Caller's name and phone number.**
- The Bay Area Air District staff will call back by **12:00 noon** with a 24-hour burn day decision and a weather confidence level (high, medium, low).
- **Requests made after 9:00 a.m. will not receive a call back and zero acreage will be allocated.**

4. Day of the Burn:

- Final acreage allocation will be provided by **8:30 a.m.** via phone. If you do not receive an allocation, call **(415) 749-4915** and leave a message; your call will be returned promptly.
- **Burning acreage must be received before ignition**, and you must call **Solano County Dispatch** at **(707) 421-7090** to declare the burn.
- **Burn hours** are from **10:00 a.m. to 3:00 p.m.** No burning is allowed outside these hours. Ensure all burning is extinguished by 3:00 p.m.
- Burns must be **properly staffed**, with at least one person responsible for the burn.
- You are responsible for:
 - i. Preventing the fire from escaping your property.
 - ii. Avoiding public nuisance smoke.
- Complaints received by the Fire District will be forwarded to the Bay Area Air District, and violations may result in citations. **Flare-ups** outside burn hours or on No-Burn days may also lead to citations.

5. Day After the Burn:

- Report the total acreage burned to Bay Area Air District by 12:00 p.m. (noon) the next day by calling **(415) 749-4915** and leaving a message.
- Send a burn map showing the number of acres burned to the DFW Grizzly Island Area Office.
- If you did not burn, call the Grizzly Island Wildlife Area office at **(707) 425-3828** to report a "No Burn."
- Failure to report may affect approval of future burn permits.

Inquiries or comments should be directed to the appropriate agency:

Air Quality Complaints (Bay Area Air District)
Meteorology Desk (Bay Area Air District)
Open Burning Program (Bay Area Air District)

(800) 334-ODOR
(415) 749-4915
(415) 749-4600

To Request Marsh Management Fire Applications (DFW)
2548 Grizzly Island Road, Suisun

(707) 425-3828

Suisun Fire Protection District, 445 Jackson St., Fairfield

(707) 425-3605

Fairfield Fire Department, 1200 Kentucky St., Fairfield
(Fairfield Fire Department will now issue burn permits previously handled by the Cordelia Fire District.)

(707) 428-7375

Montezuma Fire Protection District, 21 North 4th St., Rio Vista

(707) 374-5962

Solano Dispatch

(707) 421-7090