



## Instructions: Dry Cleaning Operation Form

### Introduction

Use the following instructions to help guide you through the *Dry Cleaning Operation form*.

This form should be submitted for all new or previously unregistered dry cleaning machines. Submit one form for each machine requiring registration or permitting.

### Registration Qualification

To qualify for registration:

- The dry cleaning machine must use only petroleum or non-halogenated solvent, and
- The gross usage of petroleum and non-halogenated solvent from all dry cleaning machines at this located must be less than 200 gallons in any consecutive 12-month period.

### Facility Information

- **BAAQMD Facility ID** – The facility ID number is available on any permit or invoice issued by BAAQMD. This can be found in the upper right of the permit or the invoice.
  - If this application is for a new facility (not currently permitted by BAAQMD), you must also submit *Facility Creation Form* and *Facility Contacts Form*.

### General Information

- **Device/Operation Name** – This is the name you associate to this dry cleaning machine.
- **Initial/Proposed Date of Operation:**
  - For new construction, enter the date that you propose will be the initial date of operation.
  - For an existing dry cleaning machine that is not currently permitted by BAAQMD, enter the date for which the machine initially operated.
- **Device/Operation Description** – This is your description of the device or operation. This field can be used to distinguish it from other similar devices (e.g. ID numbers, location, etc.)

### Operating Schedule

A continuous operation is a machine that is available for use 24 hours per day.

### Machine Information

Refer to your vendor or equipment documents for the manufacturer, model, and drum capacity information.

### Solvent Information

List all solvents used for the dry cleaning machine. A full list of dry cleaning solvents and the material codes can be found on tables A, B, and C at the end of this form. Refer to your vendor or equipment documents. Most machines operate on one type of solvent.

### Still need help?

**Contact the Engineering Division:** (415) 749-4990  
[permits@baaqmd.gov](mailto:permits@baaqmd.gov)



DRY CLEANING OPERATION FORM

Use one form for each machine requiring registration or permitting. All fields are required unless otherwise noted. Please type or print.

Email to: permits@baaqmd.gov

Mail to: BAAQMD
Engineering Division
375 Beale Street, Suite 600
San Francisco, CA 94105

Tel: (415) 749-4990

1. Facility Information

Facility Name, BAAQMD Facility ID (Existing facilities only), Facility Address (Street address and city)

2. General Information

Device/Operation Name, Initial/Proposed Date of Operation, Device/Operation Description

3. Operating Schedule – Select “Continuous” or specify specific schedule in the 4 columns

Continuous checkbox, Maximum hours/day, Typical hours/day, Days/week, Weeks/year

4. Machine Information – Refer to your vendor or equipment documents

Manufacturer, Model, Drum Capacity lbs

5. Registration Qualification – To qualify for registration, your facility must use less than 200 gallons of non-halogenated solvent per year

If you answer both ‘non-halogenated’ AND ‘yes’ to the questions below, skip section 6. Does this dry cleaning machine use halogenated or non-halogenated solvent? Do all dry cleaning machines at this facility use less than 200 gallons of solvent per year?

6. Additional Information for Permitted Machines – Skip if this machine qualifies for registration

Select the type of building: Select machine type: Select type of filter: Select the type of ventilation used at this facility:

Machine Serial Number (Required if Installed), Date of Manufacture (Required if Installed) (MM/DD/YYYY)



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Optional Information

Size of Secondary Control Carbon	Number of Loads Before Regeneration
lbs/carbon	
Amount of Clothing/Fabric Cleaned	
lbs/year	

7. Solvent Information

Fill out information on the solvents used with this machine. Most machines operate on one type of solvent.

➤ See Tables A, B, and C for a list of solvent material codes.

Solvent #1

Material Name	Material Code	Maximum Annual Usage
		gal
VOC Content	Solvent Density	
lbs/gal	lbs/gal	

Solvent #2

Material Name	Material Code	Maximum Annual Usage
		gal
VOC Content	Solvent Density	
lbs/gal	lbs/gal	

8. Certification/Signature of person responsible for the information on this form

I hereby certify that I am authorized to complete this form for the facility and that all information contained herein is true and correct.

Name	Title	
Signature	Date	Phone (xxx-xxx-xxxx)

**Table A. Non-Halogenated Solvent Material Codes**

CODE	MATERIAL NAME	UNITS	CODE	MATERIAL NAME	UNITS
838	Butylal - SolvonK4	gallons	100004	Other Non-Halogenated Dry Cleaning Solvent	gallons
787	D5 Siloxane - Green Earth	gallons	400	Petroleum or Hydrocarbon Solvent, High Flash Point	gallons
692	Glycol Ether - Rynex	gallons	738	Powerklene	gallons
100002	Glycol Ether - Solvair	gallons	401	Stoddard solvent	gallons
530	Glycol ether - other/ not specified	gallons			

**Table B. Halogenated Solvent Material Codes**

CODE	MATERIAL NAME	UNITS	CODE	MATERIAL NAME	UNITS
294	1,1,1-trichloroethane (with dioxane)	gallons	451	Other Halogenated Dry Cleaning Solvent	gallons
671	Dichlorofluoroethane	gallons	210	Perchloroethylene	gallons
746	N-propyl Bromide	gallons	480	Trichlorotrifluoroethane	gallons

**Table C. Exempt Solvent Material Code**

CODE	MATERIAL NAME	UNITS
10080	Liquified Carbon Dioxide (CO2)	pounds