

Instructions: Fleet ORVR Exemption Form

Introduction

Use the following instructions to help guide you through the **Fleet ORVR Exemption Form**. You must submit a **Gasoline Dispensing Facility (GDF) Form** as well as this form.

Who should use this form?

This form should be submitted if you are claiming that your Gasoline Dispensing Facility (GDF) is exempt from Phase II vapor recovery requirements per Air District Regulation 8, Rule 7, Section 112.9. If you are not claiming this exemption, you do not need to submit this form.

Applicability

This exemption only applies to GDFs where:

- The vehicles refueled at the facility in any time period are owned by a common operator (such as car rental companies, taxicab companies, delivery businesses, etc.); AND
- 90% of the fleet is comprised of vehicles with onboard refueling vapor recovery (ORVR)

Facility and Device Information

- **Facility Name** – Enter the name as it appears on the Air District permit or invoice.
- **Air District Facility ID** – The facility ID number is available on any permit or invoice issued by the Air District. This can be found in the upper right of the permit or the invoice.
 - If this application is for a new facility (not currently permitted by the Air District), you must also submit a **Facility Creation Form** and **Facility Contacts Form**.
- **Air District Device ID** – For existing GDFs, the device ID number can be found on the Permit to Operate to the left of the device name (for example: **S1** Gasoline Dispensing Operation).

Manufacturers started installing ORVR in vehicles in 1998, but not all at once. Use Table A attached to this form to help you determine which vehicles in your fleet are classified as ORVR. The table has five columns – vehicle class, weight class, non-ORVR models, transition models, and always ORVR models. In order to determine ORVR compliance you may need to check the emission label (tune-up label) in the engine compartment and the gross vehicle weight rating on the driver’s side door.

Only gasoline fueled vehicles should be included in the ORVR determination. If you have multiple vehicles of the same make, model, and year, you can group them on one line of the table in section 3 of the form. An example is included below:

Determining ORVR Vehicles

3. Number of ORVR Vehicles in Fleet – See Table A for help with ORVR determination; use section 3a on page 2 if more space is needed

- Enter the information about the gasoline vehicles in the fleet in the table below.
- Each vehicle with a model year in the transition period must include the Family Code to verify ORVR compliance.
- **Class:** Passenger Cars (PC), Light Duty Vehicles (LDV), Light Duty Trucks (LDT), Medium Duty Vehicles (MDV)

Class	Vehicle Make & Model	Year	Family Code (Transition models only)	Total Vehicles	ORVR Vehicles
PC	Honda Civic	2007		3	3
LDT	Ford F-150	2007		2	2
LDT	Ford F-150	2002		2	0
LDT	Jeep Grand Cherokee	2004	5TYXR075P61	1	1

4. Determine ORVR Percentage

- Add up all vehicles from the total vehicles column (from sections 3 and 3a) **A =**
- Add up all vehicles from the ORVR vehicles column (from sections 3 and 3a) **B =**
- Divide B by A (i.e. B ÷ A) and enter the results in box C. **C =**
- If C is less than 0.90, you do not qualify for this exemption.

Submission Information

All applications can be submitted through our Online Permitting System, by e-mail, or by mail:

- Online Permitting System: <https://www.baaqmd.gov/onlinepermitting> (upload on tab 2A of the Gasoline Dispensing Facility Form)
- E-mail: permits@baaqmd.gov
- Mail: Bay Area Air District, Engineering Division, 375 Beale Street, Suite 600, San Francisco, CA 94105

Still need help?

Contact the Engineering Division: (415) 749-4990 | permits@baaqmd.gov

Table A. How to determine if a gasoline-powered vehicle has onboard refueling vapor recovery (ORVR)

1. Look for the emission label (tune-up label) in the engine compartment. It shows the model year and vehicle class. Always use the vehicle class printed on the emission label to determine the correct ORVR category.
2. For vehicles classified as Light Duty Trucks and Medium Duty Vehicles according to the emission label, also check the vehicle GVWR (Gross Vehicle Weight Rating) inside the driver’s door frame.
3. If the model falls within a transition range according to the table below, check the emission label again for the evaporative family code (this code must be included under section 3 of the form for transition models).
 - If the 5th character in the code is an “R”, the vehicle is ORVR compliant.
 - If it is anything else, the vehicle is **not** ORVR compliant.

VEHICLE CLASS	WEIGHT CLASS	NON-ORVR MODELS	TRANSITION MODELS	ALWAYS ORVR MODELS
Passenger Cars (PC) / Light Duty Vehicles (LDV)	All	Model year 1997 or older	Model years 1998-1999	Model year 2000 or newer
Light Duty Trucks (LDT) / Medium-Duty Vehicles (MDV)	GVWR 6,000 lbs. or less	Model year 2000 or older	Model years 2001-2002	Model year 2003 or newer
	GVWR 6,000-8,500 lbs.	Model year 2003 or older	Model years 2004-2005	Model year 2006 or newer
	GVWR 8,500-10,000 lbs.	Model year 2003 or older	Model year 2004 or newer	None
	GVWR 10,000 lbs. or greater	All	None	None

