

Instructions: Emission Reduction Credit (ERC) Transfer of Ownership Form

Introduction	Use the following instructions to help guide you through the <i>ERC Transfer of Ownership Form</i> .
Who should use this form?	This form is to be completed by the owner of record of the ERC certificate.
Certificate Information	Indicate the quantity of ERCs that are to be transferred in the table provided. Any remaining credit balance will be reissued to the owner as a new certificate unless instructed otherwise. The California Health and Safety Code section 40709.5 requires that the Air District collect information regarding the cost of offsets in dollars per ton. This data is published annually by the Air Resources Board in its cost of emission offsets report.
Contacts	• Application Contact – The person to be contacted for questions regarding this transaction. • Transfer Contact – The person to whom the credits will be transferred. ○ Air District Facility ID – If the credits are being transferred to an entity with an existing Air District Facility ID, include the FID in this field.
Surrendered Certificate	Regulation 2-4-412.3 requires that the certificate owner sign and surrender the certificate to the Air District. Please write “Surrendered to Bay Area Air District by” and sign and date the surrendered certificate. The certificate should be submitted along with this form.
Fees	The Air District will send an invoice for this transaction after the form is submitted, which can be paid online or by check. Do not submit payment with the form.
Submission Information	This information can be submitted by e-mail or by mail: • E-mail: permits@baaqmd.gov • Mail: Bay Area Air District, Engineering Division, 375 Beale Street, Suite 600, San Francisco, CA 94105
Still need help?	Contact the Engineering Division: (415) 749-4990 permits@baaqmd.gov

EMISSION REDUCTION CREDIT TRANSFER



All fields are required unless otherwise noted. Please type or print.

1. Certificate Information

- This form is to be completed by the owner of record of the ERC certificate.
- Any remaining balance not indicated below will be issued to the owner as a new certificate unless instructed otherwise.
- Tons/year and \$/ton required for any ERC included below. Cost data is published annually by the Air Resources Board.

Certificate Number				Owner of Record			
Pollutant	PM _{2.5}	PM ₁₀	POC	NO _x	SO ₂	CO	Other:
tons/year							
\$/ton							

2. Application Contact – Contact for questions regarding this transaction

First Name		Last Name	
Business Name		Contact Title	
Address Line 1		Address Line 2 (Optional)	
City		State	Zip Code
Email Address		Primary Phone (xxx-xxx-xxxx)	Alternate Phone (Optional)

3. Transfer Contact – Contact to whom the credits will be transferred

Air District Facility ID (Existing facilities only)			
First Name		Last Name	
Business Name		Contact Title	
Address Line 1		Address Line 2 (Optional)	
City		State	Zip Code
Email Address		Primary Phone (xxx-xxx-xxxx)	Alternate Phone (Optional)

4. Surrendered Certificate

- ☐ Check to confirm you have written “Surrendered to Bay Area Air District by” and signed/dated the surrendered certificate. Submit the surrendered certificate with this form.

5. Certification/Signature of person responsible for the information on this form

I hereby certify that I am authorized to complete this form and that all information contained herein is true and correct.

Name		Title	
Signature		Date	Phone (xxx-xxx-xxxx)