

Policy: Records Retention for Permit Conditions

Introduction This document clarifies the policy on permit conditions requiring records retention for Title V and non-Title V facilities.

**Policy:
Title V
Facilities** All permit conditions requiring retention of records shall specify that records be retained for five years.

**Policy:
Non-Title V
Facilities** All permit conditions requiring retention of records shall specify that records be retained for two years, unless the applicable regulation has a longer retention period

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Contact M.K. Carol Lee, x4689

**Document
Control**

Version	Revised By	Description	Date
1.1	WDB	New Policy	3/27/97
1.2	MCL	Mapping of Policy	3/13/08

Approval

Name & Title	Signature	Date
Brian Bateman, Director of Engineering	Signed by Brian Bateman	2/28/2008