

**Please Fax To: 415-749-4969**

**This Is Our Secured Fax Line  
VISA & MASTERCARD ONLY**

**CREDIT CARD PAYMENT FORM  
For Limited Use Only, Read Side Box**

**Credit Card Information  
Help Line: 415-749-4636**

If you do not have an invoice number or amount, do not submit this form without prior approval from a permit engineer.

Amount: \$ \_\_\_\_\_

Invoice # \_\_\_\_\_

**Choose One:**

Permit Application #	_____
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Renewal Site #	_____
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NOA Notification #:	_____
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Public Records #:	_____
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**IMPORTANT! The following CANNOT be paid using this credit card form:**

- **No Notice of Violation/Settlements**
- **No Renovations/Demolitions - No J#s**
- **No Open Burn Notifications**

**Please refer to [www.BAAQMD.GOV](http://www.BAAQMD.GOV) for how to pay these fees Online or call 415-771-6000. Do Not fax Finance Office Notification Forms.**

**Credit Card Billing Information:**

We can no longer charge credit cards above \$5000.00

**Business Name:** \_\_\_\_\_

**Credit Card #:** \_\_\_\_\_

**Expiration Date:** \_\_\_\_\_

**Name on Card:** \_\_\_\_\_

**Billing Zip Code:** \_\_\_\_\_

**Contact Phone:** \_\_\_\_\_

**Authorized Signature (Required):** \_\_\_\_\_  
*Signature indicates that you are approving the BAAQMD to charge to your credit card for the amount indicated above.*

Credit cards faxed to 415-749-4969 are accessible only to designated Finance Staff. The date of the fax and/or postmark is considered the paid-by-date. If you require further information concerning how to make a credit card payment to the Air District, please call our informational line at: 415-749-4636. A resubmission of this form may be required if details such as the payment amount or an authorizing signature are missing. The amount written will be the amount charged, regardless if the amount due is different.

If you need information pertaining to how much the balance due is, please discuss with your designated Air District contact or call the following appropriate contact numbers: PERMITS: 415-749-4990; PUBLIC RECORDS: 415-749-4761; or NOA: 415-749-4795. If a refund is determined, a credit will be issued back to the credit card used for the original payment. The Finance staff can be contacted via 415-749-4942, 415-749-4636, or [rworld@baaqmd.gov](mailto:rworld@baaqmd.gov).

**(Optional) Email Receipt to:** \_\_\_\_\_

There are no transaction or convenience fees assessed for using this form.  
**Credit Cards CANNOT Be Accepted Over the Phone, or via Email.**

If you are a Gas Station/GDF, Auto Body, or Dry Cleaner, you may be able to pay for your application or renewal online, without transaction fees. Please email [PermitHelp@BAAQMD.GOV](mailto:PermitHelp@BAAQMD.GOV) to check eligibility.