

1. **How long is the Plan, in terms of number of pages?**

At this time the Plan is still being drafted so we do not know the exact number of pages. It is anticipated that at completion, the Plan will be approximately 150-200 pages in length.

2. **The RFP says that the reviewer would need to review both the first draft and final draft between Oct 8 and Nov 21. Assuming the first draft is available October 8, how long would the reviewer have to review the first draft, and then to review the final draft?**

Below is a revised tentative timeline. The schedule may be adjusted based on the date that the contract is executed and the availability of the Final Plan:

ACTION	TENTATIVE DATE
First draft of Plan will be released for public review and comment	September 20 th
Contract executed with Peer Review Consultant and Air District issues Notice to Proceed	Week of October 8
Consultant submits final set of peer review comments on first draft	Within 21 days from receiving the Notice to Proceed
Consultant submits final set of peer review comments on Final draft	Within approximately 14 days from receiving the Final Draft (anticipated to be around mid-November 2012)

3. **Do you have a publicly available statement of work or similar document that explains the scope and level of detail for the ICF-prepared EV readiness plan that you will be releasing soon in draft form?**

The following documents offer background and explain the scope and the level of detail of the PEV Readiness Plan:

- Pre-Plan Documents: The Local Best Practices and Planning Concepts documents serve as the basis for the Plan.
 - [The Bay Area and Monterey Bay Local Best Practices Document](#): Highlights actions communities can take, best practices, and local resources to get ready for PEVs in the regions.
 - [The Bay Area and Monterey Bay Planning Concepts Document](#): Provides an introduction to the PEV ecosystem, with a goal of identifying the key planning elements that require further research, analysis, and planning to help the region achieve the goal of being PEV Ready.
- [Listing of DOE required elements](#): These are the planning elements require by the DOE grant.
- [Plan Outline](#): This document contains an expanded description for each section of the Plan.

4. Which items count towards the 8-page page limit for the proposal, for instance:

IV a.1. a. cover letter
b. firm contact info
c table of contents
j contractors
k conflict of interest
l additional data
m. references
n. certification
o for 700 certification
IV. 2. cost proposal

Response:

IV a.1. a. cover letter – does NOT count towards limit

For all other sections listed below, these DO count towards page limit however, these may be provided on a page that contains other sections.

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o for 700 certification
IV. 2. cost proposal