

**BAY AREA AIR QUALITY MANAGEMENT DISTRICT
939 ELLIS STREET
SAN FRANCISCO, CALIFORNIA 94109
(415) 771-6000**

APPROVED MINUTES

Summary of Board of Directors
Mobile Source Committee Meeting
9:30 a.m., Thursday, January 8, 2004

- 1. Call to Order – Roll Call:** Chairperson Young called the meeting to order at 9:32 a.m.

Roll Call: Shelia Young, Chairperson; Roberta Cooper, Jake McGoldrick (9:44 a.m.), Julia Miller, Dena Mossar, John Silva, Pam Torliatt (9:36 a.m.), Tim Smith (9:45 a.m.).

Also Present: Scott Haggerty (10:00 a.m.), Gayle Uilkema.

Absent: Jerry Hill.

- 2. Public Comment Period:** There were no public comments.

- 3. Approval of Minutes of November 13, 2003:** Director Miller moved approval of the minutes; seconded by Director Cooper; carried unanimously without objection.

- 4. Transportation Funds for Clean Air (TFCA) Policies and Evaluation Criteria for FY 2004/05:**

The Committee considered recommending Board of Directors' approval of proposed TFCA Policies and Evaluation Criteria to govern allocation of FY 2004/05 TFCA funds.

David Burch, Sr. Environmental Planner, presented the report and stated that prior to each annual funding cycle, the Air District considers revisions to the TFCA Policies and Evaluation criteria. In response to the District's request, staff received 17 comment letters by the November 12, 2003 deadline. Mr. Burch reviewed the proposed Policy revisions for Policy #27: Clean Air Vehicle Weights; Policy #32: Heavy-Duty Vehicle Replacement; and Policy #33: Reducing Emissions from Existing Heavy-Duty Diesel Engines.

Mr. Burch discussed the proposed new Policy #39: Ridesharing and noted that after considering comments received on this Policy, staff proposes to delete the new ridesharing policy in order to allow for additional analysis and discussion.

Mr. Burch stated that staff recommends the Board approve the proposed fiscal year 2004/05 TFCA Policies and Evaluation Criteria.

The following individuals spoke on this agenda item:

Jim Larson
P.G & E, CAT
San Francisco, CA 94177

Rick Ruvolo
City & County of San Francisco
Clean Air Programs & Clean Cities Coalition

Doug Cameron
Clean Energy
San Francisco, CA 94131

John Janes
S & C Ford
San Francisco, CA 94103

Roger Hooson
San Francisco International Airport
San Francisco, CA 94128

There was discussion on the list of the fuels being developed as alternatives to diesel and which would qualify under the California Air Resources Board's (CARB) criteria. Once the fuels are verified by CARB, they would be eligible for funding under the terms of Policy #33. Staff agreed to delete the word "diesel" in the first sentence of TFCA Policy #33, c).

Policy #32: Heavy-Duty Vehicle Replacement was discussed and staff noted that the proposal would allow project sponsors to acquire and scrap an equivalent old vehicle from another fleet within the Bay Area. Staff will prepare guidelines for allowable costs and report back to the Board should issues develop.

Although Policy #39 is not being recommended for approval at this time. There was discussion on the percent of the total TFCA funds being allocated for marketing, outreach, and education activities.

Committee Action: Director Miller moved the Committee recommend Board approval of the proposed fiscal year 2004/05 TFCA Policies and Evaluation Criteria, including deletion of the word "diesel" in the first sentence of Policy #33, c); seconded by Director Cooper; carried unanimously without objection.

It was noted that the follow-up item for staff from the November 13, 2003 meeting would be presented to the Committee in February.

5. Transportation Fund for Clean Air (TFCA) Selection of Auditor

The Committee considered recommending the Board of Directors' approval to award contract of up to \$60,936 to the firm of Macias, Gini, and Company to perform audits of TFCA County Program Manager projects.

Andrea Gordon, Environmental Planner, presented the report and stated that in accordance with the California Health and Safety Code any agency receiving TFCA funds is required to undergo an audit on projects funded once every two years. Ms. Gordon reviewed the process for the Request for Proposals (RFP), the Proposal evaluations, and the five criteria used for scoring. Staff recommends the selection of Macias, Gini & Company as the auditor to conduct fiscal audits of 54 TFCA Program Manager projects and authorization for the Executive Officer to execute a \$60,936 contract with Macias, Gini & Company for these services.

Committee Action: Director Smith moved that the Committee recommend the Board approve the staff recommendation as stated above; seconded by Director Cooper; carried unanimously without objection.

6. Contractor Selection for Vehicle Buy Back Program for FY 2003/04

The Committee considered approval of one or more contractors for the FY 2003/2004 Vehicle Buy Back Program vehicle dismantlers.

Vanessa Mongeon, Environmental Planner, presented the report and stated that the Air District received three proposals in response to the RFP and that each of the applicants currently have contracts with the Air District. Ms. Mongeon reviewed the five criteria used to evaluate the proposals. Staff recommends Board approval of Environmental Engineering Studies, Pick-N-Pull, and Pick Your Part as the contractors for the fiscal year 2003/2004 Vehicle Buy Back Program. In addition, staff recommends the Board authorize the Executive Officer/APCO to execute contracts up to \$900,000 with Environmental Engineering Studies; \$1,300,000 with Pick-N-Pull; and \$1,300,000 with Pick Your Part to provide vehicle scrapping and related services.

In response to a question from Chairperson Young, Ms. Mongeon stated there are 13 scrapping yards in seven of the nine counties; there are none in San Mateo and Marin Counties.

Committee Action: Director Torliatt moved that the Committee recommend the Board approve the staff recommendation as stated above; seconded by Director Mossar; carried unanimously without objection.

7. Amendment to Santa Clara County TFCA Program for FY 2003/04

The Committee considered approval of requested amendment to the Santa Clara County Program Manager expenditure program for FY 2003/04

Karen Chi, Environmental Planner, presented the report and stated that the Amendment to the Santa Clara County Program Manager Expenditure Program will add the Santa Clara Valley Transportation Authority (VTA) Downtown Area Shuttle (DAHS) Retrofits project. The project will retrofit four buses with Cleaire Longview particulate filters. Staff recommends the Board approve the allocation of \$60,000 in TFCA funds as an amendment to the fiscal year 2003/04 Santa Clara County Program Manager TFCA expenditure program for VTA's DAHS retrofits.

Committee Action: Director Torliatt moved that the Committee recommend the Board approve the staff recommendation as stated above; seconded by Director Smith; carried unanimously without objection.

8. Committee Member Comments. In response to Director Cooper, Jack Broadbent, Executive Officer/APCO, stated that in preparation for yesterday's Environmental Community Tour, the staff put together some information on TFCA funding. Mr. Broadbent stated that about \$29 million has been spent for diesel retrofit-type projects in San Francisco County. Staff will report back to the Board to review the concerns voiced about the trucks in the Bayview-Hunters Point area and how the Air District is trying to address those concerns.

Director Miller commented on the CNG taxis in India and noted that the air quality there is still bad. In response to Chairperson Young, Jean Roggenkamp, Director of Planning, stated that the District does work with San Francisco and Oakland on the taxis that go to the airports.

Chairperson Young requested staff add a column to the list of TFCA projects that reflects the years of effectiveness for each project.

9. Time and Place of Next Meeting: At the Call of the Chair.

10. Adjournment: 10:47 a.m.

Mary Romaidis

Mary Romaidis
Clerk of the Boards

MOBILE SOURCE COMMITTEE

Follow-up Items for Staff

January 8, 2004

1. Chairperson Young requested staff add a column to future TFCA project lists that would indicate the life of the project (the years of effectiveness for each project).