

**Bay Area Air Quality Management District  
939 Ellis Street  
San Francisco, California 94109  
(415) 749-5000**

**APPROVED MINUTES**

Summary of Board of Directors  
Mobile Source Committee Meeting  
9:30 a.m., Monday, December 10, 2007

**1. Call to Order – Roll Call:** Chair Tim Smith called the meeting to order at 9:43 a.m.

**Present:** Tim Smith, Chair, Scott Haggerty, Jerry Hill, Carol Klatt.

**Absent:** Tom Bates, Jake McGoldrick, John Silva, Gayle B. Uilkema.

**Also Present:** Board Chair Mark Ross, Pamela Torliatt.

**2. Public Comment Period:** There were none.

**3. Approval of Minutes of October 31, 2007:** Director Ross moved approval of the minutes; seconded by Director Haggerty; carried unanimously without objection.

**4. Update on the California Goods Movement Bond:** *The Committee was provided an informational update on the California Goods Movement Bond, including the District's application for early funding milestones for the disbursement of the main grant.*

Jeff McKay, Deputy APCO, presented the report and provided background information on the Goods Movement Bond. Mr. McKay stated that \$25 million is available for early grants which target emission reductions that can be achieved by June 30, 2008. The draft guidelines have not as yet been published. Early grant applications were submitted November 30, 2007 and the Air District has proposed three projects: 1) Grid based shore power-APL; 2) 18 truck replacements-GSC Logistics; and 3) 80 truck retrofits-Port of Oakland.

Mr. McKay reviewed the timeline for the next steps as follows:

- December 2008 – Draft program guidelines
- January 22, 2009 – ARB Board to act on guidelines and early grant applications
- February 2009 – District Board approval of early grant funding agreement

There was a brief discussion on the proposed projects and Mr. McKay stated that the early grants have time restrictions on them and that the District is targeting projects that can be done now.

**Committee Action:** None. Report provided for information only.

- 5. Vehicle Buy Back Program – Amendment of Dismantler Contracts and Authorization for Release of Funding:** *The Committee considered staff recommendations that the Board of Directors authorize the Executive Officer to execute amended contracts with vehicle dismantlers to continue vehicle scrapping and related services, and authorize the release of funding approved for this program for FY 2007/2008 in the amount of \$7,000,000.*

Damian Breen, Grants Program Manager, presented the report and provided a brief overview of the Vehicle Buy Back Program. The recommended amendments to the contracts would extend each dismantler's contract through the end of calendar year 2008, which would align the program with the calendar year. It also insures that emissions factors produced by ARB each calendar year are synchronized with the Program.

**Committee Action:** Action on the item was deferred until a quorum of the Committee was again present.

- 6. Transportation Fund for Clean Air (TFCA) County Program Manager Expenditure Plans for Fiscal Year 2007/2008, and Certain Prior Fiscal Years:** *The Committee considered recommending Board of Directors' approval of TFCA County Program Manager projects for fiscal year 2007/2008, and amendments to expenditure programs for certain prior years.*

Andrea Gordon, Senior Environmental Planner, presented the report and provided background information on the expenditure plans and noted there will be two recommendations for the Committee's consideration.

Ms. Gordon stated that eight new projects were submitted for consideration and that seven of the projects are eligible for funding. The eligible projects being recommended for approval are listed on Attachment 1 of the staff report. The second recommendation is for amendments to existing Program Manager expenditure plans as listed on Tables 1 through 3 in the staff report. All of the projects remain cost effective.

Staff recommends that the Committee recommend Board of Directors approval of the following:

- The fiscal year 2007/2008 TFCA County Program Manager projects listed on Attachment 1 of the staff report; and
- The amendment of TFCA County Program Manager Expenditure Plans for fiscal year 2007/2008 for San Mateo City/County Association of Governments, for 2006/2007 for Contra Costa Transportation Authority, and fiscal year 2005/2006 for Sonoma County Transportation Authority, listed on Tables 1 through 3 in the staff report.

**Committee Action:** A quorum being present, Director Haggerty moved the staff recommendations; seconded by Director Ross; carried unanimously without objection.

**Committee Action on Agenda Item 5:** Director Haggerty moved that the Committee recommend that the Board of Directors authorize the Executive Officer to execute amended contracts with Environmental Engineering Studies Inc., Pick-N-Pull, and Pick Your Part, to continue vehicle scrapping and related services through 2008; seconded by Director Hill; carried unanimously without objection.

**7. Proposed Revisions to Transportation Fund for Clean Air (TFCA) County Program Manager Fund Policies for FY 2008/2009:** *The Committee considered recommending Board of Directors' approval of proposed revisions to TFCA County Program Manager Fund Policies to govern allocation of FY 2008/2009 TFCA Funds.*

David Wiley, Supervising Environmental Planner, presented the report and stated that the policies are for fiscal year, 2008/2009. Mr. Wiley provided background information on the TFCA policies and the revision process. The proposed changes apply only to the TFCA County Program Manager Fund. Substantive changes are in proposed Policy #11 and Policy #20. Mr. Wiley stated that the most common comment on the policies is the request to incur costs before execution of the agreement. The District's policy is not to allow grant projects to proceed without a fully-executed contract in place.

Staff recommended that the Committee recommend Board of Directors' approval of the proposed fiscal year 2008/2009 TFCA County Program Manager Fund policies, presented in Attachment A of the staff report.

There was a brief discussion on infrastructure for plug-in and incurring costs before execution of the agreement. Chair Smith then called for public testimony and the following individuals spoke on the agenda item:

Bill Hough  
SCVTA  
San Jose, CA 95112

Matt Todd  
Alameda County C.M.A.  
Oakland, CA 94612

**Committee Action:** Director Hill moved the staff recommendation; seconded by Director Klatt; carried unanimously without objection.

**8. Update on the Carl Moyer Program and Request for Approval of Supplementary Agricultural Project:** *The Committee was provided with an informational update on the Carl Moyer Program and considered a staff recommendation that the Board of Directors authorize the Executive Officer to execute a supplemental Carl Moyer agricultural project contract with Dittmer Ranch for \$2,000.*

Mr. Breen presented the report and provided an overview of the audit, the steps taken to date, the ARB's opinion of the Air District's efforts, and scheduled program reviews. Mr. Breen stated that staff continues to work with the ARB liaison and will host ARB for an on-site file review in 2008.

Mr. Breen discussed the additional Carl Moyer grant identified for Program Year 8 that would replace a diesel powered pump engine used for agricultural irrigation with an electric motor. The project is eligible for \$2,215 in funding. Staff recommended that the Committee recommend that the Board of Directors' authorize the allocation of \$2, 215 of Carl Moyer funds to the agricultural pump project.

There were no public comments.

**Committee Action:** Director Haggerty moved the staff recommendation; seconded by Director Ross; carried unanimously without objection.

**9. Committee Member Comments/Other Business:** Director Haggerty suggested that staff investigate the feasibility of providing meeting agenda packets electronically to those Board members that would prefer receiving the packets that way.

**10. Time and Place of Next Meeting:** 9:30 a.m., Monday, January 24, 2008, 939 Ellis Street, San Francisco, CA

**11. Adjournment:** The meeting adjourned at 10:35 a.m.

*/s/ Mary Romaidis*

Mary Romaidis

Clerk of the Boards