

Bay Area Air Quality Management District
939 Ellis Street
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APPROVED MINUTES

Summary of Board of Directors
Executive Committee Meeting
9:30 a.m., Monday, November 24, 2008

1. **Call to Order - Roll Call:** Chairperson Pamela Torliatt called the meeting to order at 9:30 a.m.

Present: Pamela Torliatt, Chairperson; Secretary; Chris Daley, John Gioia, Scott Haggerty, Yoriko Kishimoto, Mark Ross and Tim Smith

Absent: Tom Bates, Secretary; Brad Wagenknecht, Vice Chairperson

2. **Public Comment Period:** There were none.

3. **Approval of Minutes of September 29, 2008:** Director Smith moved approval of the minutes; seconded by Director Kishimoto; carried unanimously without objection.

4. **Quarterly Report of the Hearing Board– July 2008 – September 2008:**

Terry Trumbull, Hearing Board Member, gave the quarterly report for July 2008 through September 2008.

Committee Action: None. This report provided for information only.

5. **Report of the Advisory Council: July 2008 – November 2008:**

Former Advisory Council Chairperson, Fred Glueck, gave the Report of the Advisory Council for the period July 2008 through November 2008. He reported that the Technical Committee has proposed a resolution regarding Climate Change and Regional Pollution which had been forwarded to the Advisory Council for their recommendation to the Executive Committee.

Committee Action: None. This report provided for information only.

6. **Continued Discussion of the Role of the Advisory Council:** *The Committee received information from staff on discussions held with the Advisory Council with regard to the proposed role of the Council.*

Executive Officer/APCO Jack Broadbent reported that at the September 29th Executive Committee meeting, the Committee discussed the role of the Advisory Council. Staff believes

the Council can operate in a more efficient manner on technical and scientific issues. Staff brought a proposal before the Executive Committee to consider consisting of meeting 4 times a year where symposia would be held and leading experts in the field would be invited to focus on four topic areas. The revised proposal, which has been accepted by staff and the Advisory Council, is to meet 8 times a year; 4 of those meetings would be in the form of symposia once a quarter. The Advisory Council would consider the key topic areas, solicit expert testimony, be presented with information and summarize it to the Executive Committee or Board of Directors. And as needed, any alterations may be made to the proposal.

Committee Members and staff discussed solicitation of key speakers, the role of the Advisory Council and the four general topic areas which are meant to be broad.

Committee Action: Director Daly made a motion to accept the proposal of the Advisory Council for future recommendation to the Board of Directors; seconded by Director Kishimoto; carried unanimously without objection.

7. **Consideration of Community Grant Program Funding Level:** *The Committee considered the funding level for the Community Grant Program.*

Mr. Broadbent presented the request to establish a funding level of \$250,000. He said the program would serve in lieu of supplemental environmental projects and would fund local community projects. Staff envisions the program to be similar to the Carl Moyer and I-Bond programs, and the District has resource teams in communities that are providing input which would be expanded, as well as the CARE Program. The goals of the program are to enhance public health, reduce sources of air pollution, provide education and outreach and allow communities to become part of the solution.

If the program funding level are agreed upon, Mr. Broadbent said staff would develop the program and criteria, conduct a call for projects focusing in key areas, and then return to the Committee with recommendations on funding projects. The grants would be specifically focused on education, emissions reductions and public health.

Committee Members briefly discussed the pilot program and its legal structure, amounts and types of funds and programs, the need for funds to go back into the affected neighborhoods, staff time and resources, the need for a formal process and the suggestion that criteria contain language addressing matching funds opportunities.

Committee Action: Director Gioia moved to recommend Board of Directors approval of a \$250,000 funding level for implementation of a Community Grant Program; seconded by Director Ross; carried unanimously without objection.

8. **Production System Project Update:** *The Committee received an update on the Production System project.*

Deputy APCO, Jeff McKay stated that in the past, regular updates have been provided to the Executive Committee focusing on the detailed schedule and budget topics and he reported the

production system project is on schedule and on budget. Early accomplishments include access to permit and geospatial information, online registration, and an underlying robust infrastructure. He noted that the Board of Directors recently approved Regulation 6, Rule 2: Commercial Cooking Equipment, or the Charbroiler Rule, which will go live this week. He also discussed the work of consolidating 70 servers into 6 which reduces power utilization, daily replicating to Sacramento for disaster recovery, with real-time replication coming.

Director of Information Systems, John Childakis, gave a demonstration of the Production System software using the Charbroiler rule. He discussed its search engine capabilities for permits, geospatial information to locate businesses/permittees and the system's firewalls.

Directors discussed firewall protections, asked staff to determine whether or not the 3% credit card fee could be recovered, confirmed the system was limited to District employees, discussed future work flow applications, specific information and technology available to customers, and Mr. Broadbent noted that staff was continuing to work with protocols of the system and an update will be brought back in January.

Committee Action: None. This report provided for information only.

9. Joint Policy Committee Update: *Staff provided an update on the activities of the Joint Policy Committee.*

Climate Change Coordinator, Bruce Riordan, reported that the Joint Policy Committee adopted a Climate Protection Partnership policy which states the four agencies; BAAQMD, ABAG, MTC and BCDC, would enter into partnerships if they met all three criteria: 1) tangible and measureable results; 2) efforts are broadly inclusive of governmental and business entities; and 3) that the four agencies can add real value.

He noted that Mr. Droettboom was directed to go back and work with the Climate Compact of the Silicon Valley Leadership Group and the Bay Area Council and apply the policy to both of those, as well. Mr. Droettboom is also working with the four regional agencies on SB 375, which is the largest piece of the AB 32 Scoping Plan, reiterating that the transportation land use piece has more to do with the four agencies.

Mr. Riordan said ARB held a hearing on the Scoping Plan last week and staff was directed to go back and look at the target for land use. He reported that ARB revised its standard GHG reductions from 2 million metric tons to 5 million metric tons, and this will again be reviewed and revised to 10 million metric tons. He also said the legislation calls for MTC and ABAG to jointly work on the project, with the Air District as a significant partner.

Directors discussed urban versus agricultural areas and impacts of regional planning, headways made into energy reduction and the use of photovoltaic systems, and a direct source fee strategy. Mr. Riordan further discussed the City First (formerly Berkeley First) program, and presented a draft JPC document which analyzed 42 climate strategies. The plan is being expanded to include schools, green vehicles, pricing management, parking, and he believed it should be an ABAG turn-key program.

Lastly, Mr. Riordan announced that a series of stakeholder meetings would take place in order to obtain input on items the JPC should focus on in the next few years. He reported a City representative meeting would take place tomorrow with the Air District, ABAG, MTC and groups working with cities to discuss value-added items, how to best make change given the economic crisis that cities are experiencing, how to do climate planning during changing political and environmental climates, what are the game changers and what could the regional agency role best be in relationships to cities and state and their roles. He said they would return to the executives of the four agencies on December 19th to review findings, and then onto the JPC in January.

Chairperson Torliatt asked staff to work at how best to coordinate at the federal government level and return with recommendations to individual agencies.

Committee Action: None. This report provided for information only.

10. Closed Session: Public Employee Performance Evaluation: *Pursuant to Government Code Section 54957 and 54957.6, the Committee will meet in closed session to conduct performance evaluations of the Executive Officer/APCO and the District Counsel.*

Report of Closed Session:

Chairperson Torliatt reported that the Executive Committee had met in Closed Session and there was no reportable action.

11. Open Session: Committee Member Comments/Other Business: None

12. Time and Place of Next Meeting: At the call of the Chair.

13. Adjournment. The meeting was adjourned at 11:30 a.m.

/s/ Lisa Harper
Clerk of the Boards