

**Bay Area Air Quality Management District
939 Ellis Street
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APPROVED MINUTES

Summary of Board of Directors
Climate Protection Committee
9:30 A.M., Friday, February 20, 2009

1. **Call to Order - Roll Call:** Chair Yoriko Kishimoto called the meeting to order at 9:35 a.m.

Present: Yoriko Kishimoto Chair, Susan Garner, John Gioia, Carol Klatt, Mark Ross, Michael Shimansky, and Gayle B. Uilkema

Absent: Tom Bates and Scott Haggerty

Also Present: Board of Directors Chair, Pamela Torliatt.
2. **Public Comment Period:** There were none.
3. **Approval of Minutes of January 8, 2009:** Director Shimansky moved approval of the minutes; seconded by Director Uilkema; carried unanimously without objection.
5. **Update on Grant Program Funded through Attorney General's Settlement with Conoco-Phillips:** *The Committee received an update on the grant program funded with proceeds from the Attorney General's settlement with Conoco-Phillips.*

Jack M. Colbourn, Director, Strategic Incentives Division introduced the item stating the Committee would get its first look at the agreement "Carbon Offset Fund" which is tied to the agreement with Conoco-Phillips in conjunction with the Attorney General's office. Mr. Colbourn introduced Karen Schkolnick, Grants Program Manager.

Ms. Schkolnick stated that the Committee would look at the grant programs that would be funded through the Attorney General's Settlement with Conoco-Phillips. The background of the presentation included the following:

- During 2007
 - Dispute between the Attorney General (AG) and ConocoPhillips regarding the adequacy of the environmental review of the environmental impact of GHG emissions from the Clean Fuels Expansion Project at the refinery in Rodeo
 - Air District serves as technical expert to facilitate resolution of the Settlement Agreement
- September 10, 2007 - Settlement Agreement reached between the AG and ConocoPhillips

- November 24, 2008 – Memorandum of Understanding (MOU) between the AG and Air District

Settlement Agreement and MOU Requirements include:

- Must achieve verifiable, quantifiable reductions in Greenhouse Gases (GHG)
- Priority given to projects nearest to the Rodeo refinery
- Up to \$7 million; but may be reduced by \$25/ton of GHG emissions reduced at ConocoPhillips refinery
- Potentially eligible project categories:

- <i>Energy efficiency or conservation in existing buildings</i>	- <i>Cool roofs and/or pavement on existing buildings</i>
- <i>Renewable energy generation</i>	- <i>Water conservation</i>
- <i>Motor vehicle projects</i>	- <i>Trip reduction</i>

Ms. Schkolnick continued the presentation and provided the Committee the schedule.

Establish Carbon Offset Fund	Completed
Develop draft program criteria	Ongoing
Receive Funds	On or before June 1, 2009
Finalize grant guidelines and scoring criteria	Within 2 months of receiving funds
Present guidelines to Climate Protection Committee/ Board	Summer 2009 (tentative)
Issue Call for Projects/RFP	Within 3 months of receiving funds
Award grants	Award all funds within two years of receipt of the payment from ConocoPhillips

Ms. Schkolnick stated that the schedule is based on the MOU and at this time the Air District is in the process of developing draft program criteria, as this is an ongoing project. In addition, Ms. Schkolnick stated that staff has attended meetings in Rodeo with members of Clean Fuels Mitigation Committee and the community to receive both their input and ideas regarding the program. The Air District anticipates receiving the funds on or before June 1, 2009. At that time the Air District will finalize the guidelines using a score card criteria. The MOU states that the Air District has two months to complete this process from the date of receipt of the funds from the settlement agreement.

Ms. Schkolnick concluded the presentation by informing the Committee that within two years of receiving the funds, the Air District is required to have all awards granted to the recipients. Other administrative requirements stated in the MOU include reporting information to the Attorney General's office.

Committee discussion ensued.

Public Comment:

Jay Gunkelman - spoke on the topic of the Air District taking older cars off the road to have more efficient mileage vehicles back on the road.

Tom Kelly – from Kyoto USA is working with local government on reducing GHG. Mr. Kelly stated that the group had numerous ideas on how the monies from the settlement agreement should be used. Mr. Kelly suggested adding solar to public schools throughout the nine counties. Mr. Kelly stated that there are several benefits with the construction of solar, including health benefits.

Jeff Hobson, Deputy Director – Trans Form made a suggestion for distribution of funds. Mr. Hobson encouraged the Committee to consider using the funds from the settlement agreement to increase or provide an additional round of funds from the Climate Protection Grant Program. He continued stating that since the funds are for GHG emissions, that consideration for the distribution of funds also be distributed on a regional basis as well. Mr. Hobson displayed a pollution punch card for the Safe Kids to School Program, where each kid marks off one of the clouds each time he/she walks or bikes to school and prizes are awarded.

Chair Kishimoto thanked the speakers for coming.

Chair Kishimoto asked for further explanation regarding the issue of territory and would like to understand the priority. Brian Bunker, Legal Counsel, responded that priority is to be given to the Rodeo area, but the Air District is also allowed to use the funds not only in Rodeo but within the nine Bay Area counties.

Director Uilkema expressed her gratitude and congratulated staff for working closely with the community and doing an excellent job.

Committee Action: None; for information only.

4. Update on 2009 Climate Action Summit: *The Committee received an update on 2009 Climate Action Summit.*

Henry Hilken, Director of Planning and Research introduced the presentation informing the Committee that Abby Young, Principal Environmental Planner would provide the Committee with an update of the summit.

Ms. Young stated that staff has completed a significant amount of work since the update presented to the Committee last fall. The name of the event is Climate Action Leadership Summit, with a tagline; “taking action locally to meet the challenge of our changing climate.”

Ms. Young continued the presentation providing Summit Themes which include:

- Accelerating action that reduces emissions
- Planning under new GHG regimes (AB32, SB375, CEQA)
- Recognizing and replicating innovative local actions

Summit Logistics include:

When: May 4th

Where: Fox Oakland Theater

Target Audience: Local governments

Keynote Speaker: Thomas Friedman

Format: Hands-on work sessions for staff; roundtable discussions for elected officials

Ms. Young stated that the summit will include breakout sessions which are going to be hands-on and content rich. Each breakout session, both morning and afternoon is estimated to last about 90 minutes in length.

Morning breakout sessions will include:

- Elected officials roundtable on funding and financing climate protection;
- GHGs and CEQA;
- SB 375 and local planning (follow-on to ABAG’s General Assembly); and
- Adaptation Planning

Afternoon breakout sessions will include:

- Elected officials roundtable on technology and the green economy;
- Sustainable financing districts;
- Green building programs; and
- Transportation pricing

Ms. Young concluded her presentation. Jean Roggenkamp, Deputy Air Pollution Control Officer, introduced the consultants responsible for providing assistance for the summit.

Committee members asked if there was a limit to the number of guests they could bring. Tracy Keough, from O’Rorke, Inc. informed the Committee members that this event is an invitation only event.

Ms. Roggenkamp asked Ms. Keough to provide the Committee with an update on the status of catering. Ms. Keough informed the Committee that Global Gourmet would be responsible for catering this event, as they are the sole source vendor for Fox Theater. Global Gourmet is quite familiar with the desires of the Air District for being local, sustainable and compost efficient.

Director Uilkema reminded both staff and the Committee that all giveaways should continue to be environmentally sensitive.

Various Committee members provided staff with suggestions and recommendations to make the Summit a successful event. In addition, Board Chair Pamela Torliatt thanked Chair Kishimoto for her time and effort to ensure that the Summit is a successful event.

Chair Kishimoto asked if there were any Committee members who were interested in forming a group to brainstorm. Director Ross agreed to participate.

The Committee had a lengthy discussion on SB 375 and the process going forward in working with the various agencies. Ms. Roggenkamp introduced Bruce Riordan, Joint Policy Committee (JPC). Mr. Riordan informed the Committee that the JPC will hold its next meeting on March 20, 2009 and will focus its discussion on SB 375 with all four agencies working together. Mr. Broadbent said that the JPC would first need to adopt SB 375 details before it goes to the respective organizations as a way to better coordinate with the regional agencies.

The Committee concluded their discussion.

6. **Committee Members’ Comments:** Chair Kishimoto stated that it is important to continue working with staff on two things, fees and SB 375 as there are numerous actions coming forward this year, and asked if the Committee would be interested in having a representative from Regional Targets Advisory Committee (RTAC) speak to the Committee.
7. **Time and Place of Next Meeting:** At the Call of the Chair.
8. **Adjournment:** The meeting was adjourned at 10:55 a.m.

Vanessa Johnson
Executive Secretary