

Bay Area Air Quality Management District  
939 Ellis Street  
San Francisco, California 94109

APPROVED MINUTES

Advisory Council Executive Committee Meeting  
9:00 a.m., Wednesday, September 8, 2004

1. **Call to Order – Roll Call.** 9:15 a.m. Quorum Present: Elinor Blake, Chairperson, Louise Bedsworth, Ph.D., Harold Brazil, Kraig Kurucz, Linda Weiner, Brian Zamora. Absent: William Hanna.
2. **Public Comment Period.** There were none.
3. **Approval of Minutes of July 14, 2004.** Dr. Bedsworth requested that “the” be added after “June 15” and “is” changed to “was” in line one of paragraph two under Item No. 4 on page one. Mr. Kurucz moved approval of the minutes as corrected; seconded by Mr. Zamora; carried unanimously.
4. **Standing Committee Chair Reports on Committee Work Plans.** Dr. Bedsworth stated that on August 4, 2004 the Technical Committee adopted recommendations on the District’s Ozone Control Strategy (OCS) that will be presented today for consideration by the full Council. The Committee will meet jointly with the Air Quality Planning Committee (AQPC) on October 12, 2004 to receive and discuss presentations from two guest speakers on the subject of alternative fuels. This topic will likely be continued to the subsequent meeting of the Committee.

Mr. Brazil stated that on August 3, 2004 the AQPC also adopted recommendations on the OCS, which endorsed the staff’s choice of control measures. Once the Strategy is adopted, the Committee also recommends that the Council evaluate how to implement Transportation Control Measure (TCM) No. 15 on land-use planning. The AQPC and Technical Committees will jointly review the issue of alternative fuels during the remainder of 2004.

In discussion, the Executive Committee agreed to combine the recommendations from both Committees, per direction from the Committee Chairs in concert with the Deputy Clerk. Mr. Hess added that the recommendations will be presented to the Board Executive Committee on September 29, 2004 by Council Chairperson Blake.

Ms. Weiner reported that the Public Health Committee met on August 9, 2004 and reviewed a California Air Resources Board (CARB) report on indoor air quality as well as a presentation on this topic to the Council on May 12, 2004 by Jed Waldman of the California Department of Health Services. The Committee adopted recommendations on the District’s possible role in this field that will be considered by the full Council today. The Committee will next meet on October 25, 2004 and will discuss optical fence line monitoring at refineries, which had been reviewed last year. The Committee intends to complete its recommendations on whether this technology should be applied to other refineries and chemical plants in the Bay Area.

5. **Discussion of a Year-End Review of Council Activities.** Chairperson Blake indicated that the Council's work plan has largely been completed. The longer-term issues are now being taken up by the Committees due to completion of most of the first priority review topics. She suggested that Council member input be solicited prior to the end of this year on whether the District is getting the Council's best expertise, or if better use could be made of it. Mr. Zamora suggested that at their next meetings the Committee Chairs inquire of their members how best to solicit this type of information, whether verbally or in a paper survey. Mr. Altshuler suggested asking the same questions of the Board of Directors and District staff. Chairperson Blake stated that the form of the input from staff would be determined by the Executive Officer/APCO.

Chairperson Blake suggested that Council member development and education materials could also accompany the survey on Council activities, and might address such topics as guidance on the Brown Act, how to get items on a Council Regular or Committee agenda, how to run a successful meeting, the Council's standard format for reports out of Committee and the Council, the annual flow of work, committee chairpersonship and Council officership rotation.

Chairperson Blake noted that recently a Council member had inquired if members of the Advisory Council could prepare an op-ed article for a local newspaper on a piece of legislation, or submit a letter to the legislature as an Advisory Council member. District Counsel Brian Bunger replied in the negative, explaining that because the Council advises the Board of Directors and the staff, it has no official voice with which to speak in a public capacity on behalf of the agency. However, the Board could request that the Council or one of its members compose such correspondence. In the context of an interview, a Council member may provide biographical identification as being affiliated with the Advisory Council, but that is descriptive rather than signing off on a letter in the capacity of an agency representative or officer.

Ms. Weiner added that a Council member's primary task is to represent a given professional constituency from a category identified by the appointing legislation. Chairperson Blake directed the Committee Chairs to inform their members, as necessary. Mr. Kurucz noted that the AQPC had determined earlier this year that if the Board wanted the Council to weigh in on a piece of legislation it could request that the Advisory Council review it and provide comment. Chairperson Blake replied that this observation dovetails with her earlier question as to whether the Board and staff take full advantage of the Council's expertise.

6. **Committee Member Comments/Other Business.** In reply to Dr. Bedsworth's question on whether the District will support the greenhouse gas regulations proposed by CARB, Mr. Hess indicated that, while that matter is still under discussion, the District supports the work of the Sonoma County Climate Exchange. However, if the Council wants the District to support the regulations, it could recommend it to the Board Executive Committee on September 29, 2004.
7. **Time and Place of Next Meeting.** 9:00 a.m., Wednesday, November 10, 2004, 939 Ellis Street, San Francisco, California 94109.
8. **Adjournment.** 9:51 a.m.

James N. Corazza  
Deputy Clerk of the Boards