

Questions and Answers from E-Locker Webinar on November 21, 2013

Replacing pre-existing lockers

- can the funds be used to replace existing bike lockers?
- What about replacing lockers that aren't being rented and are too old or outdated to be used?
- what if the lockers being replaced are single user lockers?

Answer: No, funding is only available for the purchase and installation of new electronic bicycle lockers. Projects must result in new emission reductions.

Bicycle plans

- Does the words "bicycle facility" in a CMP cover parking?
- How specific does the language in the CMP have to be in reference to this bike locker project?
We have language about "bicycle facilities generally within our CMP, but not about our specific project.

Answer: The applicant must provide documentation that bicycle parking is contained in an adopted countywide bicycle plan, a Congestion Management Program, or the Metropolitan Transportation Commission's Regional Bicycle Plan. The language does not need to be project specific. Bicycle plan language will be reviewed on a case-by-case basis.

Evaluation criteria

- can you describe the evaluation criteria
- Is there a competitive scoring of the applications or the funds dispersed based on first come first serve?

Answer: The proposed project's application will be evaluated for completeness and adherence with the Board-adopted policies. Applications will be evaluated on a first-come, first-served basis.

Public accessibility of the lockers

- do lockers need to have public access 24/7?
- my question was really in two parts: 1 - do they need to be public accessible and 2 - do they need to be accesible 24/7?

Answer: The electronic lockers must be publicly accessible; however, there is no requirement for the lockers to be accessible 24 hours a day.

Costs, awards, and matching funds

- Can the cost of frieght be included in the reimbursable cost of the lockers?

Answer: Yes

- do you have a general sense of how much the e-lockers cost per space?

Answer: No, the applicant will need to contact a vendor for cost estimates.

- Can administrative costs, properly documented, make up the 10% match required?

Answer: Administrative costs may be considered matching funds for electronic bicycle lockers.

- Can the City's matching funds be used to pay for the maintenance and operation costs?

Answer: Costs for maintenance, repairs, upgrades, rehabilitation, and operations are not considered matching funds.

- does the \$2,500 cover just the locker or can it be used for installation, as well?

Answer: Yes, the TFCA funds can reimburse installations costs.

- the calculator on Part 2 allows maximum grant amounts greater than 50K. Can you confirm 50K is the max grant amount per agency.

Answer: Yes, the maximum grant amount is \$50,000 per agency. The maximum award per agency may be raised or eliminated at a later date.

Vendors

- Are there guidelines about vendors?
- Do you have a list of approved or recommended vendors, of if not, contacts at agencies that have experience with bike lockers?

Answer: The Air District does not make recommendations on vendors. It is the applicant's responsibility to select a vendor. For contact information for agencies that received funding for e-lockers in the past, please email Patrick Wenzinger at pwenzinger@baaqmd.gov.

Letter of commitment

- Can you provide a sample letter of commitment for the grant application?

Answer: A letter of commitment or a resolution is required (see sample commitment letter on E-locker webpage).

Letter of support

- how will letters of support be considered in application evaluation?

Answer: Letters of support are not required and will not affect the applications evaluation.

Control Measures

- for Part 4, do we identify the MSM/TCMs that are implemented by the grant project specifically, or more generally by the agency?
- will implementation of an MSM/TCMs by agencies be required for grant funding?

Answer: Applicants need to provide a description of the control measures their agencies are implementing. This is for informational purposes. Implementation of control measures is not a project requirement, but completing Part 4 is an application requirement.

Miscellaneous

- Is the insurance information required at the time of application, or after being approved for a grant?

Answer: Proof of insurance is required when the grant agreement is executed.

- did you award all of the grant money for this program in the last grant cycle

Answer: This is the first time the Air District has had an e-locker specific program. Historically, the bike facilities program (which funded paths, lanes, routes, racks, and lockers) was oversubscribed.

- Could you please talk about phase 1 and 2?

Answer: If the Air District does not receive applications totaling \$400,000 by the February 10, 2014 application deadline, the \$50,000 maximum award per agency may be raised or eliminated based on availability of funding.

- Can an agency apply for both Electronic Bicycle Lockers and Bike Rack Voucher Program?

Answer: Yes